



PENINSULA  
COLLEGE

# Steps to Get Started at Peninsula College!

**Start Your Future Today!** To request information, visit: [discoverpc.pencol.edu/form/signup](http://discoverpc.pencol.edu/form/signup)

## 1 APPLY / REAPPLY

[www.pencol.edu/getstarted](http://www.pencol.edu/getstarted)

**Apply online or in person (Student Services Building D). There is no application fee.**

The earlier the better: apply online now or request a paper version from Student Services. Once your application has been processed you will receive a response email/letter that will include your Student Identification Number (SID) and global PIN.

**Transcripts** - If you have credits from a previous college(s):

**Step 1:** Order all prior official college transcripts to be sent to Peninsula College at 1502 E. Lauridsen Blvd., Port Angeles WA 98362. Prior college(s) will have their own official transcript request forms (often on their websites) and may charge a fee.

**Step 2:** Complete the Transcript Evaluation Request Form located in the online Student Center to have your prior college credits evaluated toward a Peninsula College degree.

## 2 FIND MONEY

[www.pencol.edu/financial/apply-for-aid](http://www.pencol.edu/financial/apply-for-aid)

**Plan ahead and do this at the same time as steps 1-6. Applying for financial aid and scholarships is a process, not a single step.**

Apply for Financial Aid by completing the Free Application for Federal Student Aid (FAFSA). Be aware of the deadlines! For additional funding opportunities, visit [startnextquarter.org](http://startnextquarter.org).

## 3 TAKE PLACEMENT TEST

[www.pencol.edu/admissions/testing-center](http://www.pencol.edu/admissions/testing-center)

**To enroll in classes, an evaluation of your skills is required. Take the test and/or submit transcripts for review.**

Find a practice assessment test and schedule on the Testing Center webpage or call (360) 417-6598 for more information. Please note there is a \$20 fee to take the assessment test (you must provide proof of payment and photo ID at the time of testing). If you have placement scores from another college please have them faxed to (360) 417-6416.

## 4 GET ORIENTED

[www.pencol.edu/admissions/new-student-orientation](http://www.pencol.edu/admissions/new-student-orientation)

**New students must complete New Student Orientation on campus before advising and registering for classes.**

Online Orientation is available for students who live out of the area. You may schedule an optional campus tour by filling out the online form on the Ambassadors web page or by contacting [ambassadors@pencol.edu](mailto:ambassadors@pencol.edu) Sign up for a New Student Orientation at: [www.pencol.edu/admissions/new-student-orientation](http://www.pencol.edu/admissions/new-student-orientation).

## 5 ADVISE AND REGISTER

[www.pencol.edu/advising](http://www.pencol.edu/advising)

**Meet with an advisor to create your road map for success and register for classes.**

After placement testing and advising orientation, schedule an advising appointment with Student Development to discuss classes, create your educational plan, and register for classes. NOTE: If your official transcripts evaluation of potential transfer credits hasn't processed yet, please bring an unofficial transcript to your advising appointment. Call (360) 417-6340 to schedule an appointment.

Browse the online class schedule at [www.classes.pencol.edu](http://www.classes.pencol.edu). Peninsula College does not allow late registration. Registration must happen before the first day of the quarter.

## 6 PAY TUITION

<http://www.pencol.edu/financial/payment-options>

**Make sure to pay on time. Missing the due date will mean missing out on the class that you registered for.**

Pay your tuition and fees with the online payment option, in person or by mail. A payment plan option is available.



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[www.pencol.edu](http://www.pencol.edu)

## Additional To-Do's:

**Buy or rent your books.** Visit the Bookaneer online at [www.bookaneer.pencol.edu](http://www.bookaneer.pencol.edu) or in person in the Pirate Union Building (PUB).

**Get your student photo ID card.** Visit Pirate Central in the Student Services Building.

**Arrange parking and/or transportation.** Visit the Campus Security office in the PUB for a campus parking tag and/or bus pass.

**Arrange child care.** Explore childcare options online at [www.pencol.edu/services/child-care](http://www.pencol.edu/services/child-care) or visit the Educare Center on campus.

## Additional Online Planning Resources:

### Advising and Registration Information

[www.pencol.edu/advising](http://www.pencol.edu/advising)

### Canvas (online learning)

<https://pencol.instructure.com/courses/790723>

### Course Catalog

[www.pencol.edu/admissions/catalog](http://www.pencol.edu/admissions/catalog)

### Degree Audit

[www.pencol.edu/degree-audit](http://www.pencol.edu/degree-audit)

### Financial Aid Portal

[www.pencol.edu/financial/student-financial-aid-portal](http://www.pencol.edu/financial/student-financial-aid-portal)

### HB 1079 Information (for undocumented students)

[www.hb1079.org/](http://www.hb1079.org/)

### Library/Media Center

[www.pencol.edu/library](http://www.pencol.edu/library)

### Maier Hall Learning Center

[www.pencol.edu/services/learning-center](http://www.pencol.edu/services/learning-center)

### Quarterly Class Schedule

[www.classes.pencol.edu/](http://www.classes.pencol.edu/)

### Scholarship Information

[www.pencol.edu/scholarships](http://www.pencol.edu/scholarships)

## Important Tips:

### Keep up with deadlines!

Check out the academic calendar at [www.pencol.edu/admissions/academic-calendar](http://www.pencol.edu/admissions/academic-calendar) for important dates!

### Preview a Canvas online classroom.

Check out a preview at <https://pencol.instructure.com/courses/790723>.

### Consider taking first-year success classes.

GS 103 Freshman Seminar

GS 100 College Learning Skills

HUMDV 101 Online Class Success

**Visit the online Student Center for more helpful information and resources!**

# We are here to help!

**If you need guidance, please visit Student Services in the Clock Tower Building D,  
e-mail [studentservices@pencol.edu](mailto:studentservices@pencol.edu) or call (360) 417-6340.**



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Peninsula College does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in its programs and activities.  
Coordination of compliance is the responsibility of the Human Resources Officer, PC HR Office, (360) 452-9277.