



Meeting of the Board of Trustees

Minutes

October 17, 2023

Port Angeles, WA

2:00 p.m.

Peninsula College Cornaby Center, A-12

Trustees:

Mike Maxwell, Chair

Joe Floyd, Vice Chair

Claire Roney

Celeste Schoenthaler

Glenn Ellis, Jr.

ROLL CALL and DETERMINATION OF QUORUM

Mike Maxwell, Chair - Present

Joe Floyd, Vice Chair - Present

Claire Roney - Present

Celeste Schoenthaler - Present

Glenn Ellis, Jr. - Present

PUBLIC COMMENT/CORRESPONDENCE

None

MODIFICATION TO THE AGENDA

None

APPROVAL OF MINUTES

June 13, 2023

Motion made by Claire Roney, seconded by Claire Roney. All Approved.

August 31, 2023, Board Retreat

Motion made by Claire Roney, seconded by Claire Roney. All Approved.

INTRODUCTIONS

Two New Trustees

Celeste Schoenthaler

Glenn Ellis, Jr.

New Employees

Student Services – Introduced by Krista Francis

Financial Aid Outreach Specialist – Alajiah Delgado

Outreach Manager – Alle Potter

Associate Dean for Student Advising and Support Services – Brad Baranowski

International Admissions Specialist – Bran Buboltz

Men’s Basketball Coach – Bryce Jacobson

Assistant Athletic Director – Amanda Anderson

Manager of High School Programs – Kelly Dyer

Multicultural and Inclusion (MCI) Academic Advisor – Samantha Della-DeVoney

Instruction – Introduced by Interim Vice President of Instruction – Bruce Hattendorf

Transitional Studies Enrollment Specialist – Michele Scouten

Integrated Indigenous Studies Faculty – Migizi Miigwan/Nicole Nesberg

ECDC – Tessa Coville, Angela Reynolds, Ashley Whitlock, Kathryn McMahan

Natural Resources – Chris Morgan

Program Manager Community Ed – Christeal Milbourne

Admin/Finance- Introduced by Carie Edmiston

Grounds Crew member – Nathan Miller

Custodian – Matt Catterson

Director of Fiscal Operations/Comptroller – Kara Spangler

Food Service Manager – Corcy Roblan

Student Finance Analyst – Dani Hendrickson

Office of the President – Introduced by Suzy Ames

Office of the President Admin Assist – Brittany Hill

HR/DEI-

VP of HR/DEI – Hanan Zawideh

Exec Assist to VP HR/DEI – Leayne Trubell

HR Consultant – Cody Barker

Soccer Players – The Women’s and Men’s soccer players and coaches were introduced.

PRESENTATIONS

Recognition of Brooke Taylor and Jeanne Martin – Joe Floyd presented the resolutions to Jeanne Martin and Brooke Taylor.

ITEMS FOR BOARD ACTION

Resolution 2023-05 Recognizing Jeanne Martin

Motion made by Joe Floyd, seconded by Claire Roney. All Approved.

Resolution 2023-06 Recognizing Brooke Taylor

Motion made by Joe Floyd, seconded by Claire Roney. All Approved.

STANDING REPORTS:

- ASC – Hannah Wagner
Yesterday was the ASC goal setting meeting, they want to incorporate events with the Forks and Port Townsend campus. They are going to try to get increased involvement in student events. They had a welcome tent for the first day and an International welcome event. Coming up they have escape rooms, and they are doing a blood drive and pumpkin carving on Halloween.
- Senate – Lara Starcevich, Faculty Senate First Speaker
Faculty Senate did not meet over the summer. At their first meeting of the year they discussed the reorganization of the class schedule.
- PCFA – Tim Williams
Tim Williams was not able to attend; Lara Starcevich read his report for him. The current faculty contract expires June 2024, they will be starting negotiations soon.
- Institutional/Enrollment Report – Strategic Goal 4: Strengthening Fiscal Stability, Ethan VanZant, Research Analyst. Report in Board Packet
- Foundation – Getta Workman
The Foundation donor lunch was yesterday; the attendance was lower than pre-Covid but it was still a wonderful event. They have \$60,000 matching funds and have until the end of 2023 to raise \$60,000. A Foundation update is in the Board Packet.

PRESIDENT'S REPORT

Updates

- Getta Workman will be retiring in early 2024. Dean of Instruction, Cheryl Crane will be stepping into the role of the Executive Director of the Foundation in mid-February. We will be doing a nationwide search for a new Dean of Arts and Sciences.
- We secured \$18,000 for the Automotive program from the Phillips Foundation and are in the process of hiring a new faculty member, the program will start in January.
- The Washinton Student Achievement Council is holding their meeting at Peninsula College November 6 and 7th.

Year End Financials and 4th Qtr. Update from Carie Edmiston. Report in Board Packet.
We have an audit scheduled to start in November.

Webster Will update

We requested flexibility in the fund. We now have the information we need from Bank of America. Unfortunately, we did not get the flexibility, but we have a plan for moving forward.

PC Changes Graphic – in Board Packet

Suzy gave a presentation about what we have accomplished at Peninsula College this past year and what is to come to PC employees during Welcome Back week and at the Foundation Donor luncheon. She will also be sharing this with community groups.

Equity Plan – in Board Packet

SBCTC Legislative requests – in Board Packet

Board Handbook Updated Pages – a few of the documents from the Trustee Handbook needed to be updated; we gave the Board members updated pages to replace the pages.

TRUSTEE UPDATE

Legislative Action Report – Claire Roney is now the co-chair of the ACT Legislative Action Committee. Each college should have a primary and secondary member of the committee. The next ACT meeting is Nov. 16 & 17 in SeaTac.

ITEMS FOR BOARD STUDY

Presentation from Derek Leuzzi AAG – Open Public Meetings Act

Board Topic Calendar – in Board Packet

Suzy asked the Board to review, it can be changed as needed.

Policy 122 Board Operational Policy – in Board Packet

Emeritus Status – Jill Snyder and Cindy Lauderback – in Board Packet

Meritorious Service Status – Susan Herbert – in Board Packet

ITEMS FOR BOARD ACTION

Finalize 23-24 Board Meeting Dates – The Board meetings will be on the third Tuesday at 2pm. The Board discussed changing the dates of the November and December meetings because of the holidays.

Tuesday Nov. 28 at 2pm (4th Tuesday)

Tuesday Dec. 19th 2pm (remain the 3rd Tuesday)

Motion made by Joe Floyd, Seconded by Claire Roney. All approved.

2023-24 President Goals – in Board Packet

Motion made to approve President Goals made by Joe Floyd, Seconded by Claire Roney. All approved.

Regular Meeting ended at 4:17, at 4:20 the will board to go into executive session. Executive Session will end at 5:00, No action will be taken.

EXECUTIVE SESSION

Discuss a Legal Matter (RCW 42.30.110(1)(i)) – 40 minutes.
Executive Session ended at 5:02.

Motion made to adjourn meeting made by Joe Floyd, Seconded by Claire Roney. All approved.

Meeting adjourned at 5:04

NEXT MEETING

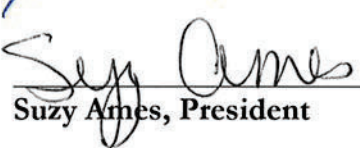
Tuesday Nov. 28 at 2pm (4th Tuesday) at Cornaby Center, A-12



Michael Maxwell, Board Chair

11/28/23

Date:



Suzy Ames, President

11/28/23

Date:

