



Hello Trustees,

Happy 2024! Winter quarter is in full swing, and Peninsula College is bustling with activity. Here are some highlights of what to expect at the meeting.

Presentations:

- You will be introduced to the Men’s and Women’s Basketball teams.
- You will meet some of our All-Washington students; their bios are in the Board packet.
- Grace Tulsi Marshall, Learning Center Coordinator, will discuss the Math and Learning Center.
- A few new employees will be introduced.

Standing Reports:

- Hannah Wagner, Associated Student Council President – Will present a report.
- Lara Starcevich, Faculty Senate First Speaker – Will present a report.
- Tim Williams, Peninsula College Faculty Association – Will present a report.
- Ethan VanZant, Institutional Researcher – Will present student success data that informs *Strategic Goal 2: Advancing Student Success*.
- Getta Rogers, Foundation Executive Director – Will present a report.
- President’s Report. I will report on:
 - Carie Edmiston will report on the 2nd Quarter Financials
 - An update from Jamestown S’Klallam Chair Ron Allen

Trustee Update

- Day on the Hill – Dr. Floyd, Dr. Roney
- ACT National Legislative Summit – Dr. Roney

Item for Board Study

- Policy 335 – Regular and Substantive Interaction Policy
- Revision to WAC 132A-104 Board of Trustees, the College will be having a public hearing on these changes on March 11, 2024 at 10:30 a.m.
- Legislative Priorities Survey – This is a SBCTC survey that all colleges are being asked to broadly solicit feedback. Please take a look at this before your meeting and come prepared with any suggestions.
- Accreditation Report – The Policies, Regulations & Financial Review is a new report due to the Northwest Commission on Colleges and Universities on March 1, 2024. We will provide a draft for you at the meeting.



Item for Board Action

- **None**

Executive Session

- There will not be an executive session this month.



Trustees:

Mike Maxwell, Chair
Joe Floyd, Vice Chair
Claire Roney
Celeste Schoenthaler
Glenn Ellis, Jr.

ROLL CALL and DETERMINATION OF QUORUM

PUBLIC COMMENT/CORRESPONDENCE

Brick Johnson Totem Letter – In board packet

MODIFICATION TO THE AGENDA

APPROVAL OF MINUTES

December 19, 2023

INTRODUCTIONS

Basketball Players
All Washington Students
 Spencer Smith
 Mark Sims
 Jason Peters
 Christina Ballew

New Employees

PRESENTATIONS

Math/Tutoring Center – Grace Tulsi Marshall

STANDING REPORTS:

- ASC – ASC President Hannah Wagner
- Senate – Lara Starceвич, Faculty Senate First Speaker
- PCFA – Tim Williams
- Institutional/Enrollment Report – Core Theme: Advancing Student Success; Strategic Goal 2, Measurable Skills Gains, Completions within 3 years, and Math/English in the 1st year – Ethan VanZant
- Foundation – Getta Rogers

PRESIDENT’S REPORT

2nd Quarter Financials
Updates

TRUSTEE UPDATE

Day on the Hill – Dr. Floyd, Dr. Roney
ACT National Legislative Summit – Dr. Roney

ITEMS FOR BOARD STUDY

Policy 335 Regular and Substantive Interaction Policy
Revision to WAC 132A-104 Board of Trustees
Legislative Priorities Survey
Accreditation Report

ITEMS FOR BOARD ACTION

None

EXECUTIVE SESSION

None

NEXT MEETING

Tue. March 19, 2024

Date: December 14, 2023

To: Chairman Dr. Michael Maxwell; Peninsula College Board of Trustees
Chairman W. Ron Allen; Jamestown S'Klallam Tribal Council
President Dr. Suzy Ames, Peninsula College

Harris 'Brick' Johnson gifted Peninsula College with a unique piece of art in 1971. He created the design for a totem pole which was then carved for the college to share the S'Klallam culture with the other tribes and the surrounding community who would view it while on campus. It stood as a symbol of his values and artistry for about four decades for all to enjoy.

In the mid-2000s, the college leadership decided that they wanted to move the pole to a new location on campus, and seeing the weathering of decades upon this work of art, the college leadership believed it would be prudent to have it restored prior to moving it. As such the college connected to the Jamestown S'Klallam Tribe in this regard, of which Brick Johnson was a former Chairman, which at the time had Heather Johnson-Jock as a Council Member.

Upon learning of the intention of college, Heather consulted with the elders in the Johnson family regarding the intentions of the college, and it was proposed that the family would be honored to refurbish the pole and rededicate it back to the college on behalf of the now deceased Uncle Brick Johnson. After refurbishment, the pole was re-dedicated in 2014 at a ceremony, which according to tradition was witnessed by many tribes. There the pole stood for several more years, as restored as much as was possible to its original purpose and design.

Recently, the Johnson family learned that the leadership of the college had decided to remove the pole and contacted the Jamestown S'Klallam Tribe to address the situation, without communicating with any of Brick Johnson's heirs as was done previously. Subsequently the Tribal Council accepted possession of the pole, and only then informed certain members of the Johnson Family, which was out of step with appropriate protocols.

As a family with several notable tribal artists, it is known that the artistic designs of Uncle Brick Johnson or any of family designs are not tribally owned, absent an expressly transferred copyright, and that when an artist passes away, the rights to such designs are retained by artist or inherited by the family upon the event of passing.

As Brick Johnson had no children, the heirs of Uncle Brick Johnson inherited the responsibility to protect Brick's legacy. If the appropriate protocol would have been followed the entire family should have been notified, and consultation would have proceeded via our elders, with the right of representation in discussions being the honor of the eldest elder, at their discretion.

With regard to the current status of the totem pole, it is the position of the heirs of Uncle Brick Johnson that now that the totem pole is in the possession of the Jamestown S'Klallam Tribe at the carving shed, that the Tribe retain respectful stewardship of the pole for the time being until the Johnson Family is able to continue the intention and legacy of the pole through passing the final disposition of the pole to a museum where the pole may stand indoors in perpetuity.

However, if after a reasonable amount of time, the Johnson Family is unable to pass the final disposition of the pole to a museum where the pole may stand indoors in perpetuity, that the once-gifted and re-dedicated pole, be respectfully returned to the earth at a location agreed to by the Johnson Family.

Uncle Brick Johnson's legacy of giving, sharing, and celebrating culture will live on in memory and in history, as the totem pole either passes on to a museum which will honor his legacy for generations to come, or respectfully goes back into the earth to reconnect with spirits and to nourish the next generations to come.

In conclusion, it is hereby clearly stated that the Johnson family expressly maintains the rights to Uncle Brick Johnson's totem pole design and other artistic designs and does not relinquish any rights to have the pole transferred, or other artwork reproduced in any way, as such artwork is of both cultural, historical, and familial significance.

Respectfully,
Uncle Harris 'Brick' Johnson's closest living heirs:

Descendants of sister, Edith Cusack

Rosie Zwanziger, *Eldest*
Rosie Zwanziger

Lynn McKenna

Lynn McKenna

Michael Cusack

Michael Cusack

Lisa Barrell

Lisa Barrell

Descendants of brother, Harold Johnson

Vickie Carroll *Sandra Johnson*
for Vickie Carroll

*Steve Johnson,

Sandra Johnson

Sandra Johnson

Verna Johnson

Verna L. Johnson

Susan Johnson

Susan Johnson

Terry Johnson

Terry Johnson
* *Steve Johnson*

<https://www.peninsuladailynews.com/news/restored-totem-pole-to-return-to-peninsula-college-campus/>

Restored totem pole to return to Peninsula College campus

by Diane Urbani de la Paz

Sunday, April 27, 2014 12:01am



In a photograph taken circa 1970

PORT ANGELES — Three years ago, the late Harris “Brick” Johnson’s 19-foot totem pole, a gift to Peninsula College, was removed from the Port Angeles campus to make way for construction of the new Maier Performance Hall.

Then the pole, which Brick had presented to the college in 1971, was returned to the Johnson clan, who barely fit it into the old milking parlor on the family’s farm at Jamestown Beach outside Sequim.

At long last, following years of sanding, carving and repainting in that shed, Brick’s totem will come back home.

Tuesday ceremony

At 2 p.m. Tuesday, representatives of many tribes will gather — and the public is invited — to unveil and rededicate the restored pole in a ceremony outside Maier Hall on the campus at 1502 E. Lauridsen Blvd.

“My Uncle Brick was very inclusive and community-minded,” said Heather Johnson-Jock, the carver’s great-niece and a member of the Jamestown S’Klallam Tribal Council.

While serving on the college’s Board of Trustees from 1968 to ’78, Brick wanted to strengthen the relationship between the school and the Native Americans on the North Olympic Peninsula, Johnson-Jock said.

He carved a totem as a symbol of this so that any tribal member who saw it would feel at home.

At Tuesday’s rededication, Greig Arnold of the Makah tribe will serve as master of ceremonies, and Ben Charles, spiritual leader of the Lower Elwha Klallam tribe, will give the opening blessing.

Johnson-Jock, with Peninsula College President Luke Robins and former President Thomas Keegan, will offer a welcome.

Next will be a call for witnesses from the Hoh, Quileute, Makah, Port Gamble S’Klallam, Jamestown S’Klallam and Lower Elwha Klallam tribes.

Once the totem pole is unveiled, the celebration with singing, drumming, food and drink will start at the Pirate Union Building, and Pat Adams, spiritual leader of the Jamestown tribe, will give a traditional blessing of the food.

To restore the pole and research the figures it bears, Johnson-Jock sought to pull together as many family members as she could.

Her mother, Sandy Johnson; her aunts Verna Johnson, Vickie Carroll and Sue Johnson; and her uncle Terry Johnson — Brick’s nephew and protege — and other nieces, nephews and cousins worked together.

“We sanded every inch,” Johnson-Jock said, adding that the family also revisited the pole’s symbols.

Pole’s symbols

There is Eagle, for leadership and focus. The bird holds a small face figure representing the soul.

There’s the Medicine Man, who has another soul figure in his center, symbolizing the spirit called Skwe-dee-lich.

The Whale, guardian of the sea and protector of travelers, is here, too, along with Wolf, whose spirit helps people develop keen senses.

Another symbol of the soul is seen between the Wolf's hind legs.

At Tuesday's rededication, Johnson-Jock hopes people will gain a sense of the man who made this work of art and who was a powerful influence in her life.

"A lot of family members from that generation didn't talk about who they were" as tribal members, she said. But Uncle Brick did.

"He was the one who inspired me to become an artist, too. When I had the opportunity to learn from master Salish weavers, I took hold of that. Now I'm a master weaver."

There are a couple of stories about how Brick came by his nickname: One says his dark hair had a reddish cast, while the other is that he was hard on young people.

He urged them to stay in school and strive to excel — an administrator of "tough love," Johnson-Jock said.

Tuesday's gathering "is a reaffirmation of the partnership between the tribes and the college, and of how much Uncle Brick cared about education," she added.

"It's going to be a good day. I hope to see a lot of people there."

Features Editor Diane Urbani de la Paz can be reached at 360-452-2345, ext. 5062, or at diane.urbani@peninsuladailynews.com.



Trustees:

Mike Maxwell, Chair

Joe Floyd, Vice Chair

Claire Roney

Celeste Schoenthaler

Glenn Ellis, Jr.

ROLL CALL and DETERMINATION OF QUORUM

Meeting called to order by Mike Maxwell at 2:00pm.

Mike Maxwell, Chair – present

Joe Floyd, Vice Chair – present

Claire Roney – present

Celeste Schoenthaler – present

Glenn Ellis, Jr. – excused

PUBLIC COMMENT/CORRESPONDENCE

None

MODIFICATION TO THE AGENDA

None

APPROVAL OF MINUTES

November 28, 2023

Motion made by Joe Floyd seconded by Claire Roney. All Approved.

INTRODUCTIONS

New Employees – Introduced by Krista Francis

Avery Welkin – College Success Foundation Coach

PRESENTATIONS

Outreach – Alle Potter, Student Outreach and Enrollment Manager

Alle discussed that each local high school has a PC outreach team member assigned to them. Fall quarter events included college fairs on the Olympic Peninsula serving several hundred students. Trick or treat event on Halloween at Extreme Sports Park that made connections with kids and families and promoted Peninsula College. During PC's Slide into Winter Event on campus we helped 30 students, 26 new and 4 current. PC staff volunteered at Winter Ice Village the night of December 8th.

Upcoming the outreach team is serving as Financial Aid drop-in times throughout the week at the Pirate Central desk, helping students navigate the 2024-2025 FAFSA process.

STANDING REPORTS:

- ASC – ASC Vice President Amelie Mantchev – This is finals week; the ASC gave out coffee coupons and served 150 students in 3 days. They plan to continue this next year. Kelsey Hughes is the new co-advisor of the ASC. They will be having a comedy show Feb 1, other events to come are a blood drive the day before Valentines Day, black light bingo, PC's Got Talent, a touch screen kiosk for student information and event sign-ups, and an escape room.
- Senate – Lara Starceovich, Faculty Senate First Speaker, Report in Board Packet.
- PCFA – Tim Williams, No report.
- Institutional/Enrollment Report – Strategic Goal 1: Increase enrollments to meet State FTE targets. New Student Experience survey and the Community College Survey of Student Engagement Results – Ethan VanZant, Report in Board Packet
- Foundation – Getta Rogers and Paul Cunningham, Foundation Board President – Paul Cunningham, outgoing PC Foundation Board President, gave a lively report for the Foundation. He noted that the Foundation has \$7.2 million in total funds, with \$5.5 million of that in endowments. This is in stark contrast to \$1.5 million which Paul recalled as the total of Foundation funds when he became a Board member in 2015. Some highlights Paul noted during his tenure: 1) the \$9 million Donna Morris gift to the Foundation which ultimately ended up with the Port Angeles Waterfront Center for the building of Field Arts & Events Hall; 2) the 2016 launch of the Foundation's ForPC, Forward Endowment Campaign, which is now just \$7,000 from the \$1 million goal; 3) the Foundation loan that helped launch construction of CHI housing for students; and 4) ongoing financial support for the emergency needs of students. Recently Foundation Board members toured areas on campus where students receive support and wrap-around services, and some of those areas offer food and beverages—a bonus for students who really need a snack to get them through. He thought the Foundation might be able to support this going forward. Paul noted that Kathy Charlton is the incoming PCF Board President (effective January 1) and that Cheryl Crane will step in as Executive Director on March 1.

PRESIDENT'S REPORT

Updates

- FTE up 16% for Fall if you don't county Medical Assisting apprenticeship
- Faculty Sabbatical, we award 1 every year Janet Lucas was nominated and selected, and will write a book traveling around the country to do research on empathy in teaching,
- Peninsula College received a gift from Batelle for \$13,000 to upgrade Neah Bay hub
- PC was awarded an Expand the Table award from Olympic Community of Health

Legislative Requests and PC Talking Points. In Board Packet

Timeline for Accreditation Strategic Planning. In Board Packet.

TRUSTEE UPDATE

January 25 Hill climb day – Claire Roney and Joe Floyd will attend

Claire Roney encouraged trustees to fill out the legislative survey from Kim Tanaka

Claire Roney and Suzy will be attending the ACCT Legislative Summit in WA DC in Feb.

ITEMS FOR BOARD STUDY

None

ITEMS FOR BOARD ACTION

Resolution 2023-07

Motion made by Claire Roney, seconded by Mike Maxwell. All Approved.

Policy 232 Teleworking

Motion made by Joe Floyd, seconded by Claire Roney. All Approved.

Policy 297 Administrative/Exempt Resignation

Motion made by Claire Roney, seconded by Joe Floyd. All Approved.

Policy 415 Academic Credit for Prior Learning

Motion made by Celeste Schoenthaler, seconded by Claire Roney. All Approved.

Policy 506 Accessible Technology

Motion made by Joe Floyd, seconded by Claire Roney. All Approved.

EXECUTIVE SESSION

None

NEXT MEETING

Tue. February 20, 2024

Meeting Adjourned by Mike Maxwell at 4:00 pm.

Michael Maxwell, Board Chair

Date:

Suzy Ames, President

Date:

All Washington 2024 Bios

[About the All-Washington Academic Team](#)

The All-Washington Academic Team program recognizes and honors our state's finest higher education students. The students who make up the All-Washington (All-WA) Team reflect the diversity of the state, maintain high standards of excellence, and contribute positively to the community. Their stories are often inspiring, sometimes surprising, and always reflective of the larger story of the state's community and technical college students.

The program has become the showcase for Washington's community and technical colleges because it honors the academic high achievers, the individuals who have demonstrated a commitment to success in the classroom and in the communities in which they live. This recognition demonstrates the state's commitment to scholarship and community service on the part of those attending the state's public community and technical colleges.

Christina Ballew: Workforce Nominee

Christina Ballew is pursuing a path of creativity and technical digital knowledge and is a current student enrolled in the Multimedia Communications AAS Degree and Certificate in Photography. Her ability to concentrate and excel in her subjects despite her disabilities and as a single parent, is a remarkable feat. Christina has the outstanding capacity to approach life with passion, endless curiosity, and the ability to transmute suffering and trauma into art.

Jason Peters: Workforce Nominee

Jason Peters is a student in the welding program at Peninsula College in Port Angeles, Washington. His goal is to apply his skills in welding to accomplish residential and industrial building projects. Jason wants to continue his education at the college in the construction technology program. He wants to blend the two construction mediums, metal and wood, to create unique and boldly, exceptionally finished projects. He is a single father of two sporty teenagers. He delights in the opportunity as he sets the example for his children by starting and finishing a college level program and graduating with a degree. He is an active member, albeit a little older, of the Associated Student Government at the college filling the role of Executive Director of college and student affairs. Jason does this while also being the President of the Weld Club within his program. There he leads the club to design and complete community projects like a metal interpretation of a Christmas tree for the local hospital's foundation fundraiser.

Mark Sims: Transfer Nominee

Mark is working his way through education to change his future, recovering from an adverse childhood, living on a limited income, and having no substantial forward growth. He has accomplished maintaining a 3.5 or higher GPA after turning his life around from addictive behaviors. Mark is on target to graduate

this year with his Associate of Arts Direct Transfer Agreement. He looks forward to continuing his Bachelor's in Computer Science/Cybersecurity.

Spencer Smith: Transfer Nominee

As an Air Force veteran and former IT professional, Spencer has embarked on a significant academic and professional transition. After dedicating 25 years to information technology with leading organizations such as Arthur Andersen, the Chicago Police Department, Akamai, and the US Soccer Federation, he made a bold career shift to study nursing at Peninsula College. This path, inspired by his wife's nursing career, exemplifies his commitment to continuous learning and community service. At 48, he transitioned from his IT role in a Fortune 400 company to embrace this new challenge. Originally from the South Side of Chicago, he recently moved to Port Angeles from Oak Park, IL. His personal interests include hiking, boxing, architecture, and a passion for culinary arts, especially classic French cooking techniques. Alongside his academic and career pursuits, he enjoys a fulfilling family life with his spouse and their two little rescue dogs, Walter & Zoey.

Institutional Effectiveness

Board of Trustees Meeting

February 20, 2024

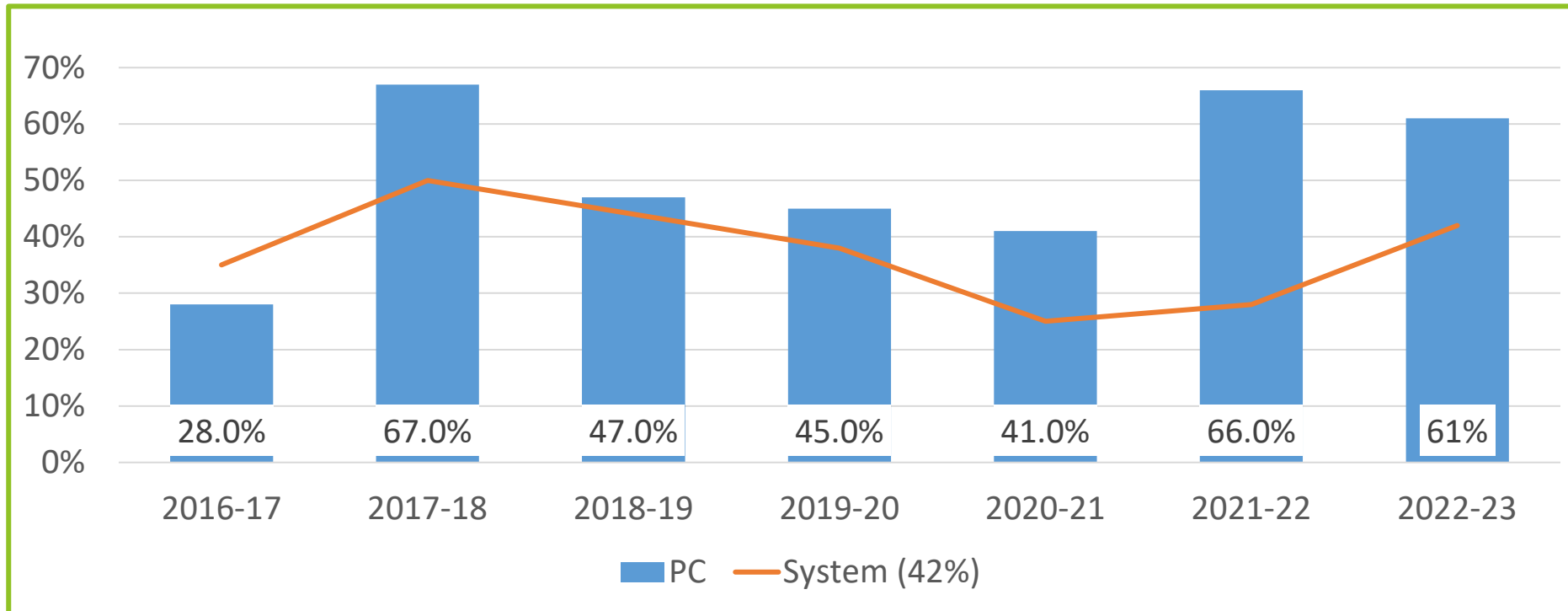
Core Theme: Advancing Student Success

Strategic Goal 2 - Institutionalize the Guided Pathways model at scale to improve student success.

First-Time Entering College (FTEC) Dashboard

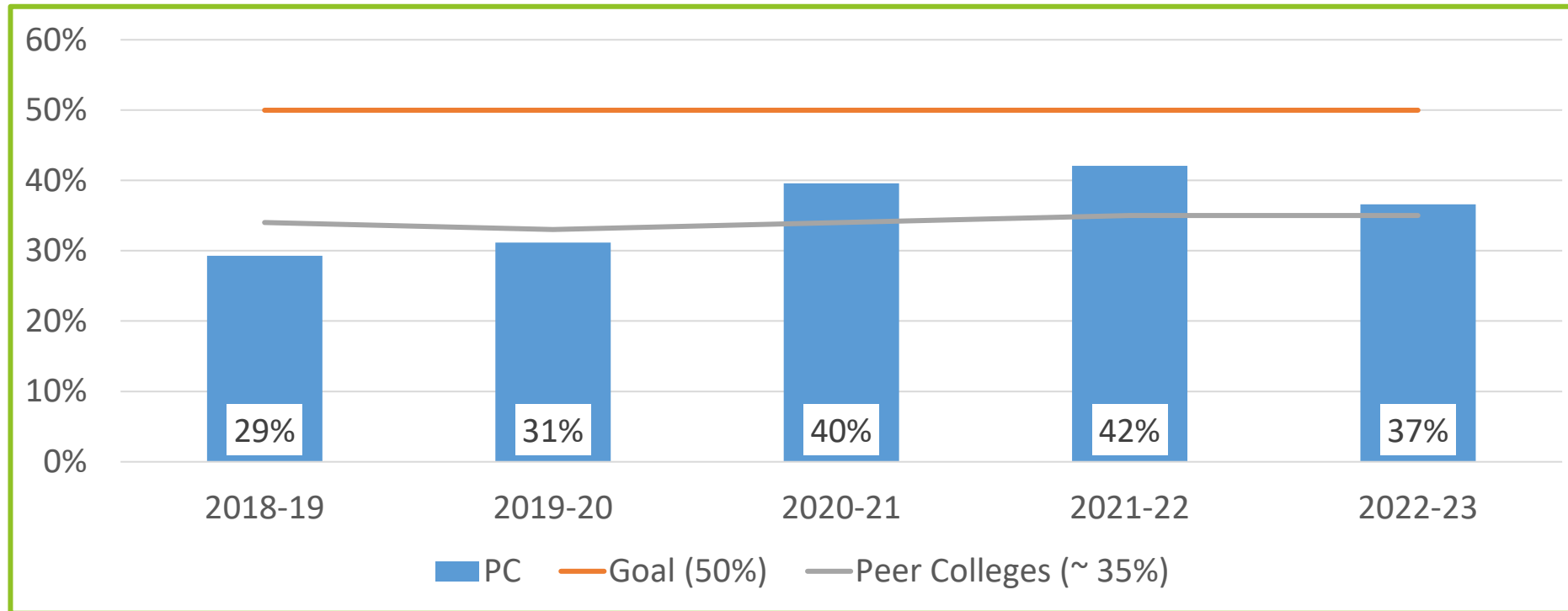
- ▶ Award seeking students entering college for the first time in fall or summer
- ▶ Cohort reported all students (new to college, new to PC, Running Start)
- ▶ Allows comparisons within the Washington Community and Technical College System (34 colleges) as a whole or by selecting specific colleges
- ▶ Peer colleges are Big Bend, Centralia, Grays Harbor, and Walla Walla

Measurable Skills Gains



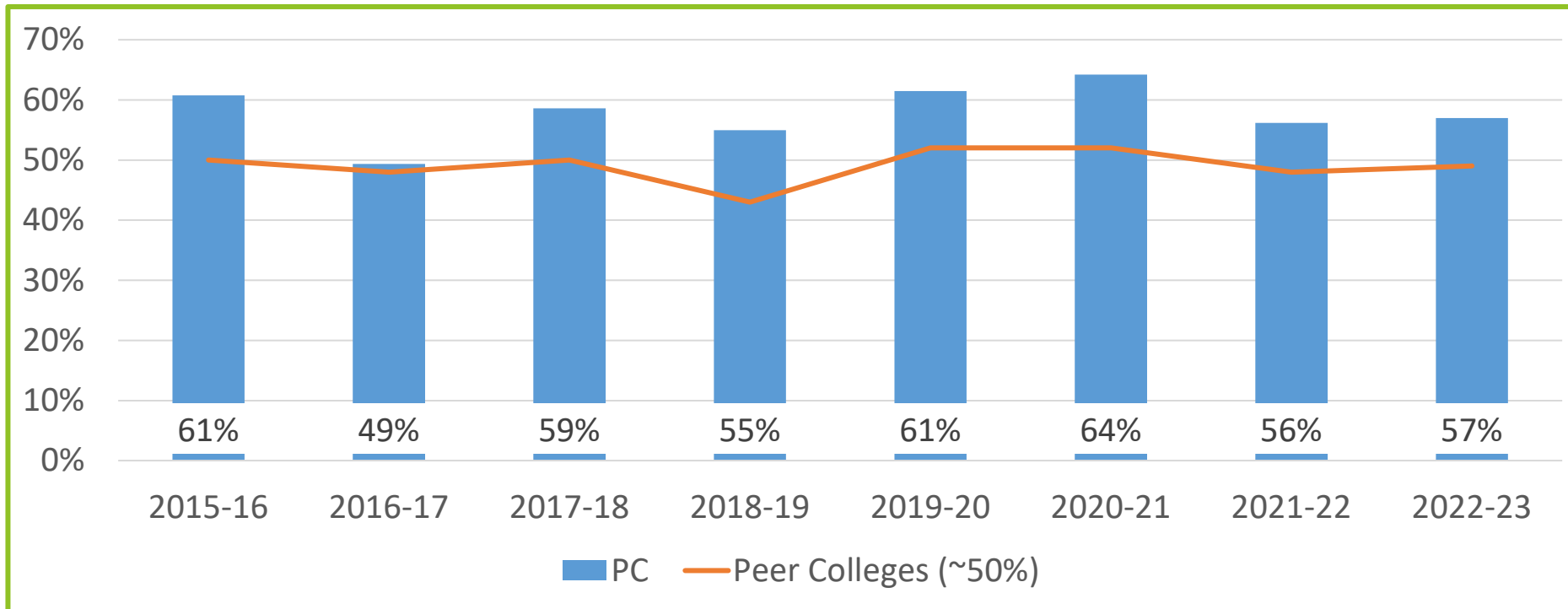
Measurable Skills Gains is an indicator of effectiveness of the Transitional Studies programs. Students are counted as making a measurable skill gain if they move up educational functional levels, take college credits, earn high school equivalency or earn a high school diploma. PC has been consistently higher than the system average and in 2022-23 was number two in the system.

College-level Math in the 1st year



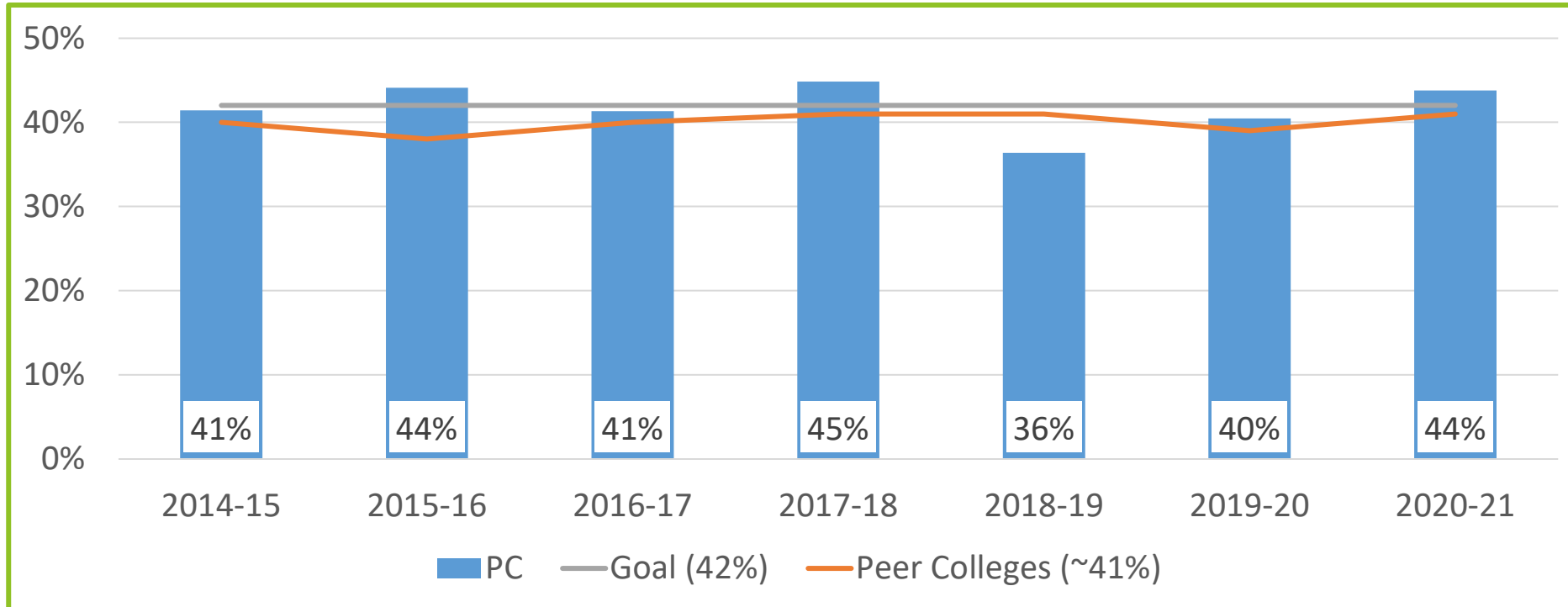
Taking college-level Math in the first year is one indicator of continued student success. After several years of consistently improving rates there was a slight decline in students taking college-level Math in the first year to 37%. This is higher than the peer college rate of 35% but below the PC goal of 50%.

College-level English in the 1st year



Taking college-level English in the first year is another indicator of continued student success. College-level English in the first year rates declined from a high of 64% 2020-21 to 57% in 2022-23 but remain consistently at or above peer college rates of approximately 50%.

Completions within 3 years

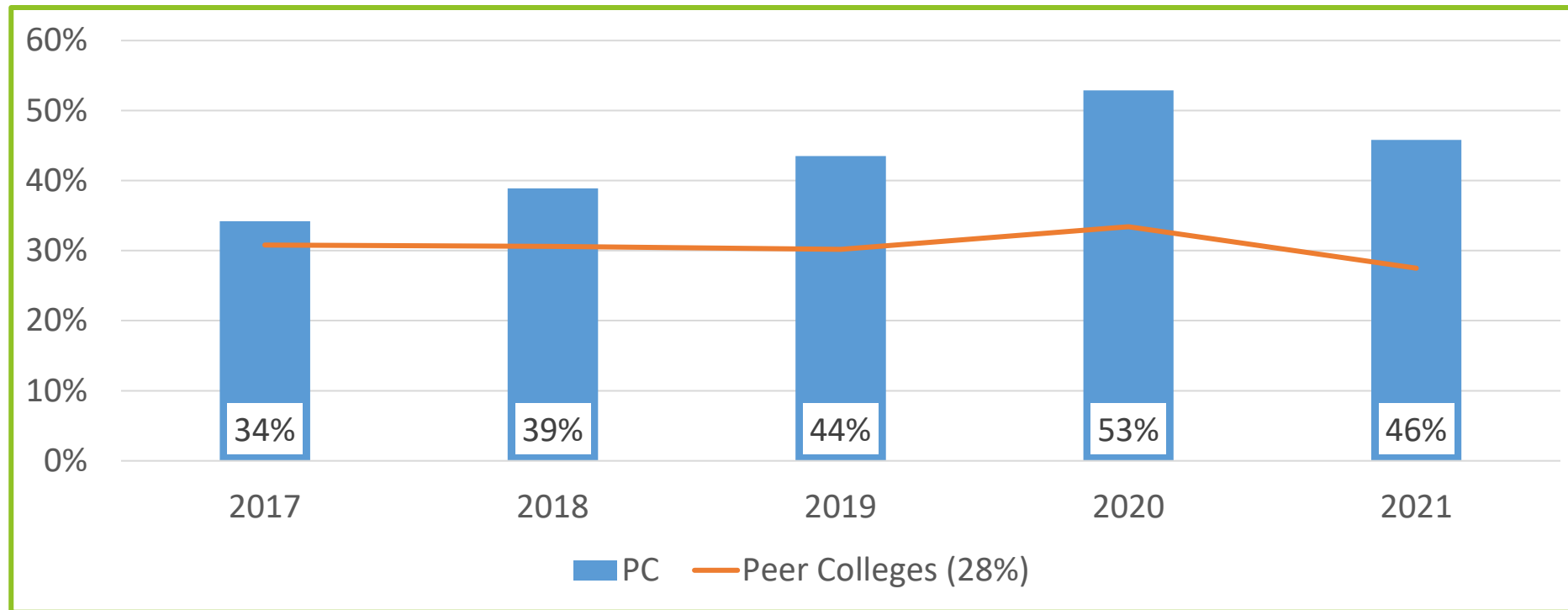


Award completion is a federally defined and widely accepted metric for assessing student achievement. Completions include any degree or certificate awarded within three years of first enrollment. Peninsula College rates have increased from the 2018-19 cohort rate of 36% to 44% for the 2020-21 cohort, above both the peer college comparison rate of 41% and the PC goal of 42%.

Voluntary Framework of Accountability (VFA) data and dashboards

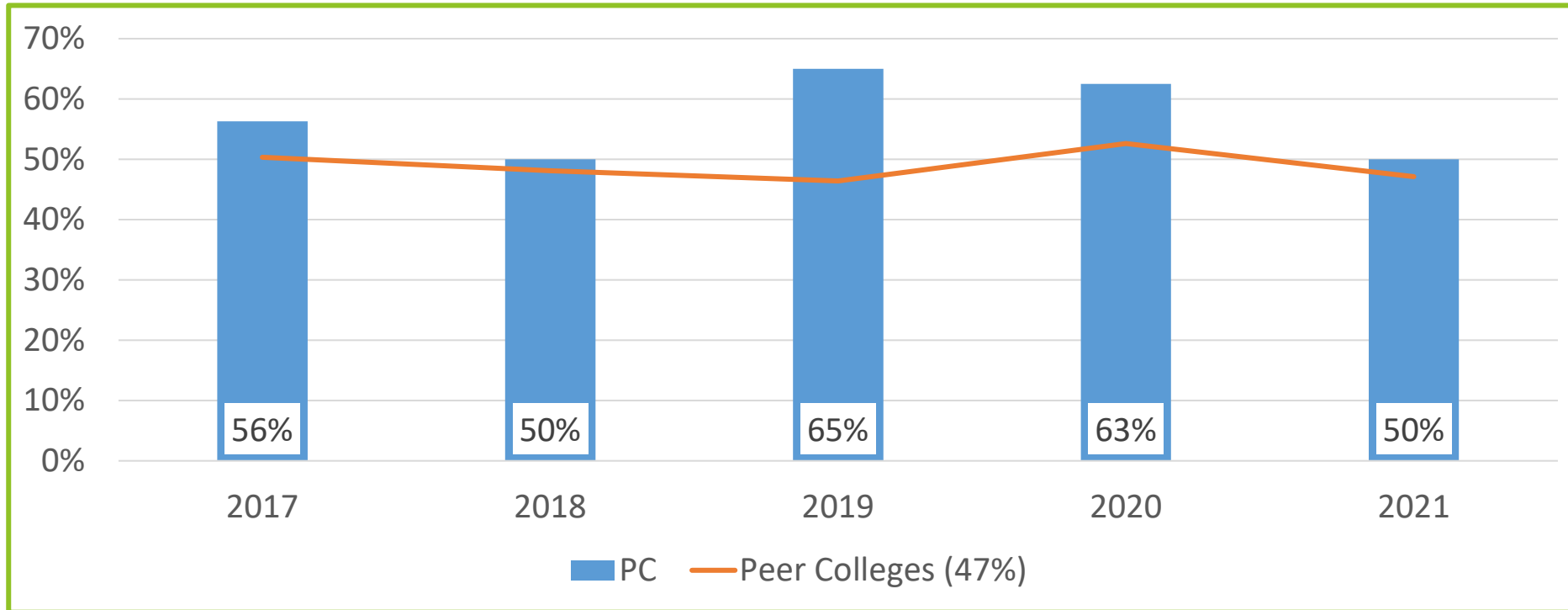
- ▶ Voluntary data collection with similar metrics - not all colleges participate
- ▶ Allows comparison with community colleges throughout the nation.
- ▶ Peer colleges selected represent colleges with similar enrollment size, type of campus, and geographic location
- ▶ Cohort reported is First Time in College, which excludes Running Start students
- ▶ Dashboards and reports available to college employees by setting up an account at <http://vfa.aac.nche.edu>
- ▶ PDFs of past reports as well as instructions for accessing VFA reports online are available to college employees on [Data Mart](#).

College-level Math by the 2nd year



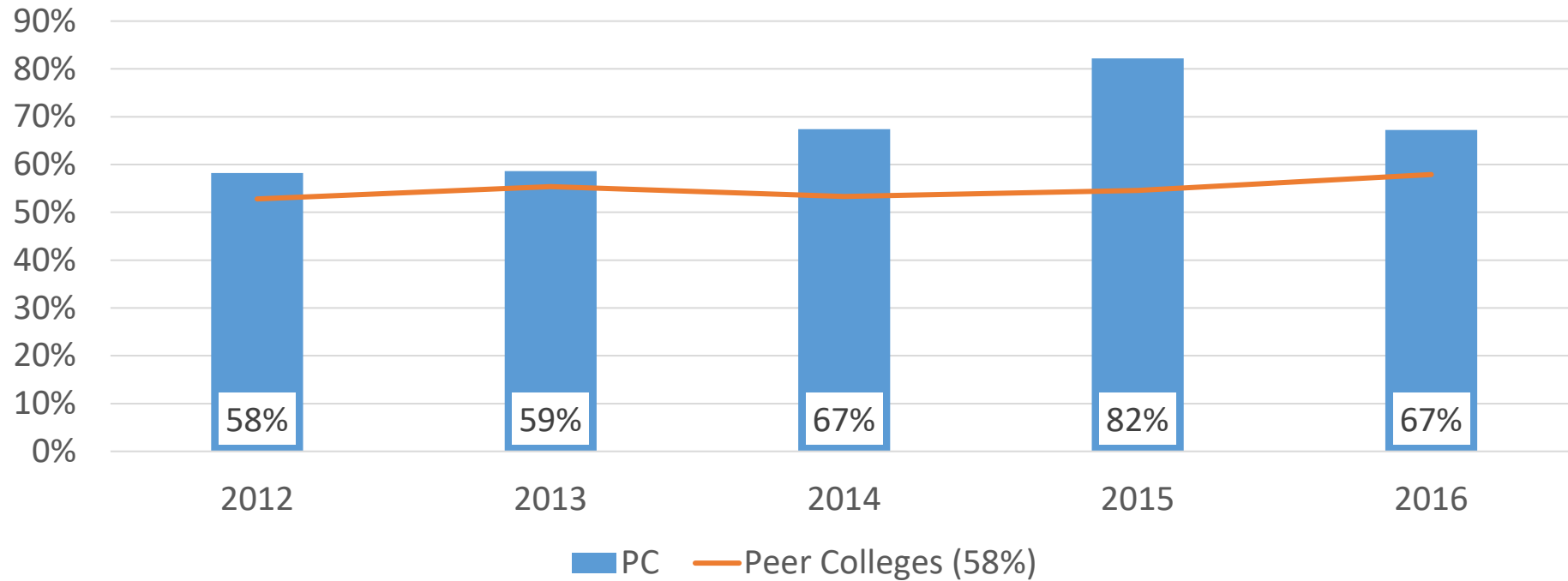
The VFA metric tracks students that started in developmental math and continued on to complete a college-level Math course by the end of the second year. PC results have improved by 12 percentage points since the 2017 cohort and are consistently higher than peer colleges.

College-level English by the 2nd year



The VFA metric tracks students that were required to take a developmental English course and continued on to complete a college-level English course by the end of the second year. PC results are consistently higher than peer colleges although the 2021 cohort shows a significant decline.

Award and/or Transfer within Six Years



VFA collects data on students six years after starting at PC, including whether they were awarded any degree or certificate, and whether they transferred to a 4-year college regardless of award status. This graph shows the combined results of those categories. This does not include students who left without any awards or those who are still enrolled at PC.

Questions?



Enrollment Highlights

as of February 12, 2024

Winter 2024 Enrollment Highlights

State FTEs at 1169.1 are up 128.1 FTES or 12.3% from Winter 2023.

- IBEST enrollments have not yet posted, which will add 100+ FTE.
- New BAS, Cybersecurity, and Natural Resources programs contribute to higher enrollment.

Contract FTEs at 333.8 are down -2.9 FTES or -0.9% from Winter 2023.

Annualized FTE Enrollment Highlights

Summer, Fall 2022 and Winter 2023 compared to Summer, Fall 2023 and Winter 2024

- State FTEs are up 6.4% from YTD Winter 2023.
- Contract FTEs are up 7.0% from YTD Winter 2023.
- Self Support FTEs are up 13.7% from YTD Winter 2023.

Kind of Student or Student Intent (estimated unverified data are subject to change)

- Transfer FTEs - 616.45 FTES - increased 8.3%
- Prof/Tech -758.1 FTES - increased by 29.9%.
- Transitional Studies -242.5 FTES - decreased by -0.2%

Summer 2023

State FTEs in summer 2023 (296) are almost 100 FTES less than summer 2022, a 30% decrease, due primarily to a decrease in CMAA enrollments.

Spring 2024

- Registering early for spring quarter has begun for the first time, so we have no comparison to last year. Estimated State FTES at 699.8 are about 74% of spring 2023 FTES (946).

Definitions:

FTE - Equivalent to one student taking 15 credits per quarter or 45 credits per year.

Annualized FTE - Total FTE divided by 3.

State FTES- the sum of FTES for students in state-supported classes. State FTES drive the appropriation formula used to determine state income to the college.

Contract FTES - the sum of FTES for students in contract-funded classes.

The main sources of contract FTES are Running Start and Department of Corrections.

Self-Support FTES - the sum of FTES for students in self-support classes. Self-support classes are those for which there is no outside funding, such as most Continuing Education.

Kind of Student or Student Intent -

Transfer - Students enrolled in academic transfer programs.

Prof/Tech - Students enrolled in professional/technical programs.

Transitional Studies - Students pursuing a high school diploma or GED.

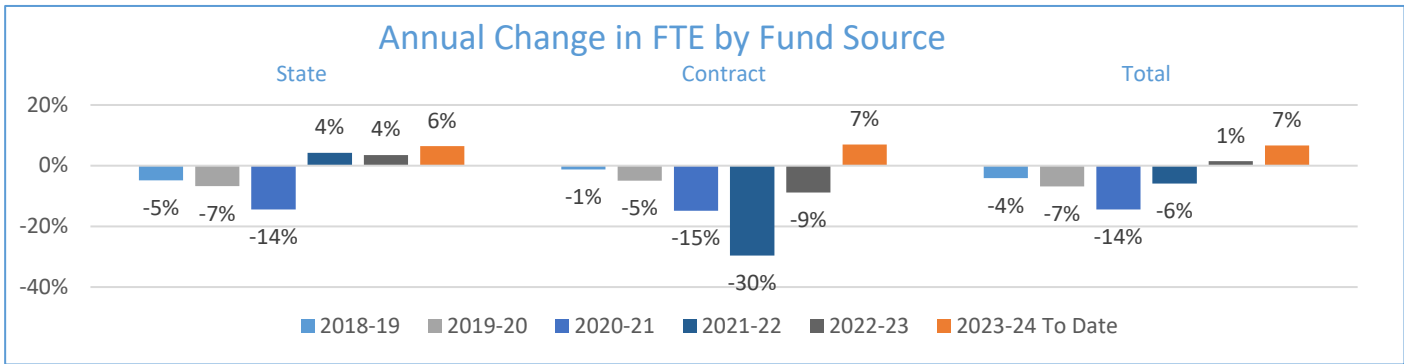
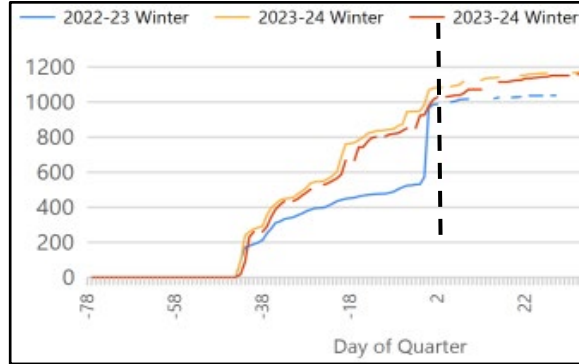
Other - All other students.



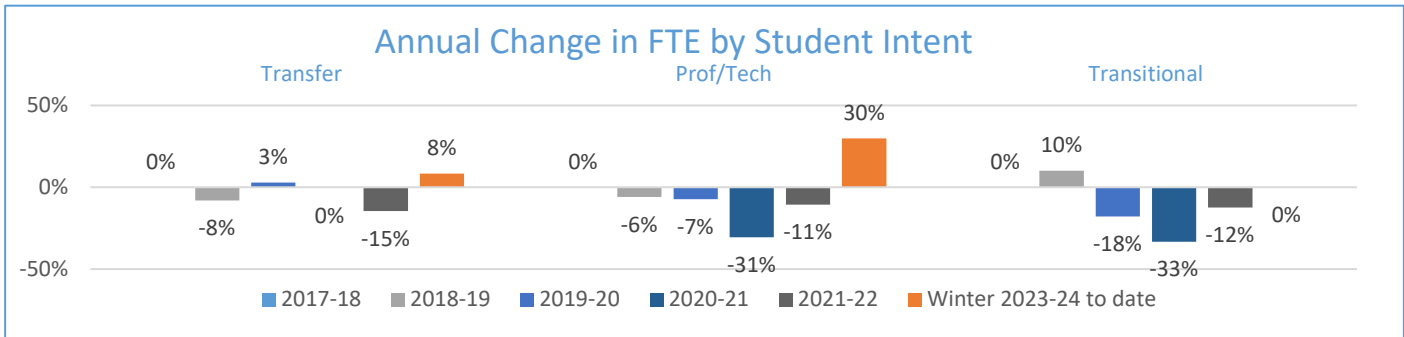
WINTER 2024 Enrollment Highlights

as of February 12, 2024

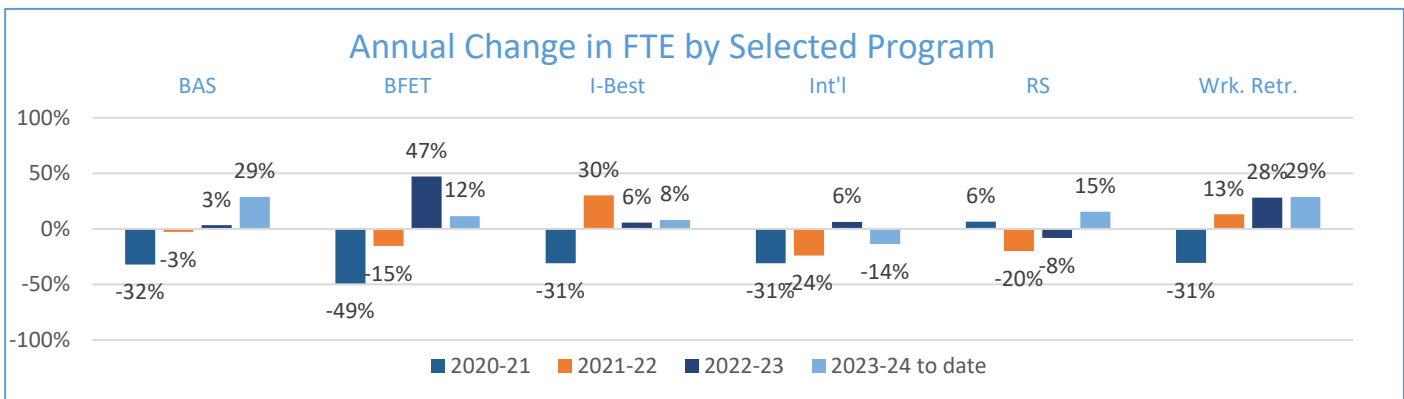
| FTES | State | Contract | Self | Total |
|---------------------|--------------|--------------|-------------|-------------|
| Winter 2023 to date | 1040 | | | |
| Winter 2024 to date | 1169 | 334 | 23 | 1526 |
| Difference | 129 | | | |
| | 12.4% | | | |
| Winter 2023 Total | 1041.0 | 337 | 22 | 1400 |
| Difference | 128 | -3 | 0 | 126 |
| | 12.3% | -0.9% | 1.3% | 9.0% |



| 2023-24 Annual FTEs to date | State | Contract | Other | Total |
|-----------------------------|--------|----------|-------|--------|
| | 1320.2 | 384.1 | 37.3 | 1741.6 |



| 2023-24 Annual FTEs to date | Transfer | Prof/Tech | TS | Other | Total |
|-----------------------------|----------|-----------|-------|-------|--------|
| | 616.5 | 758.1 | 242.5 | 124.8 | 1741.9 |



| 2023-24 Annual FTEs to date | BAS | BFET | I-Best | Int'l | RS | Wrk Retr. | (enrollments are not mutually exclusive) |
|-----------------------------|------|-------|--------|-------|-------|-----------|--|
| | 60.4 | 109.8 | 74.3 | 44.9 | 290.4 | 211.2 | |

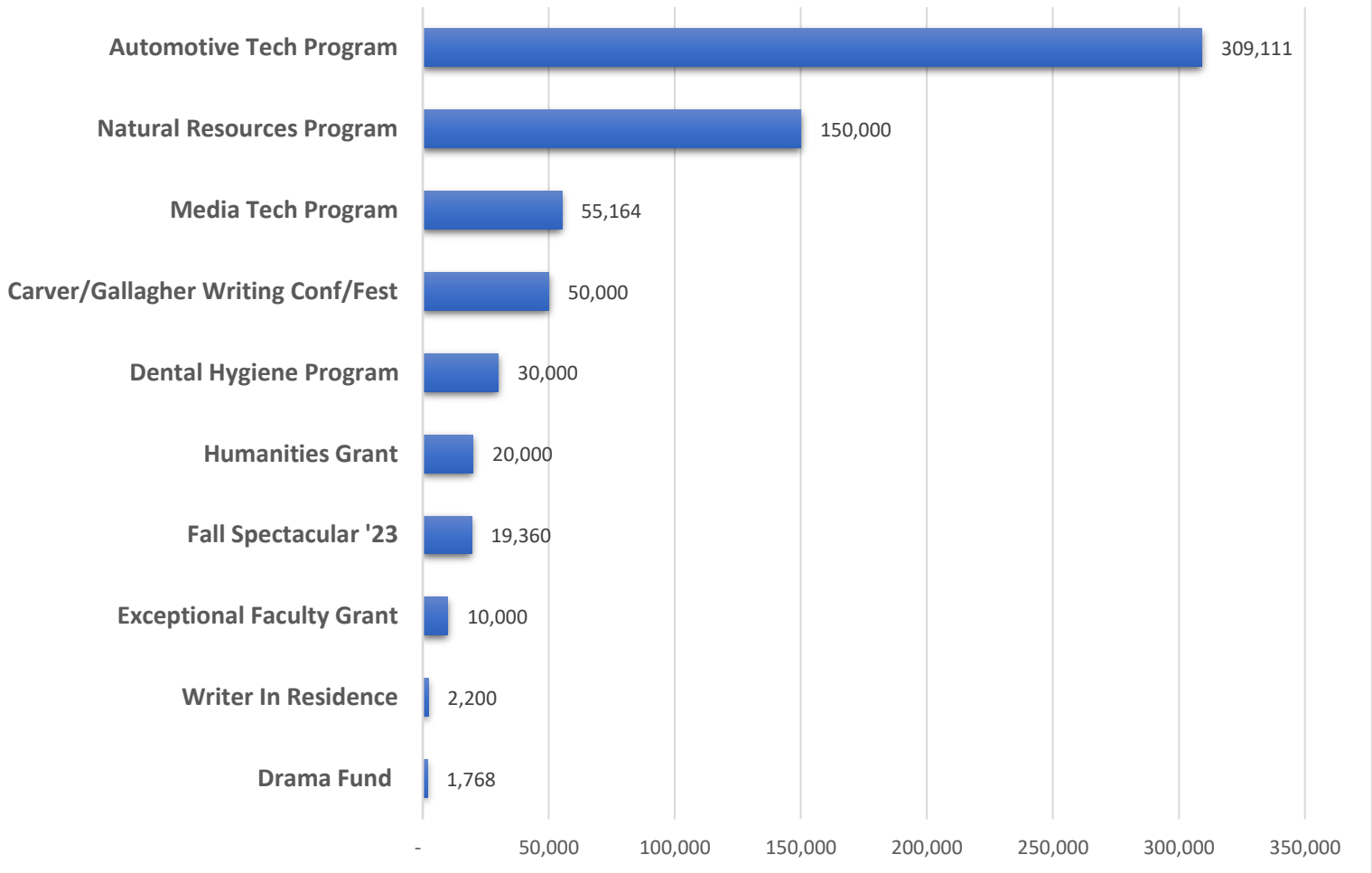


PENINSULA COLLEGE

Foundation

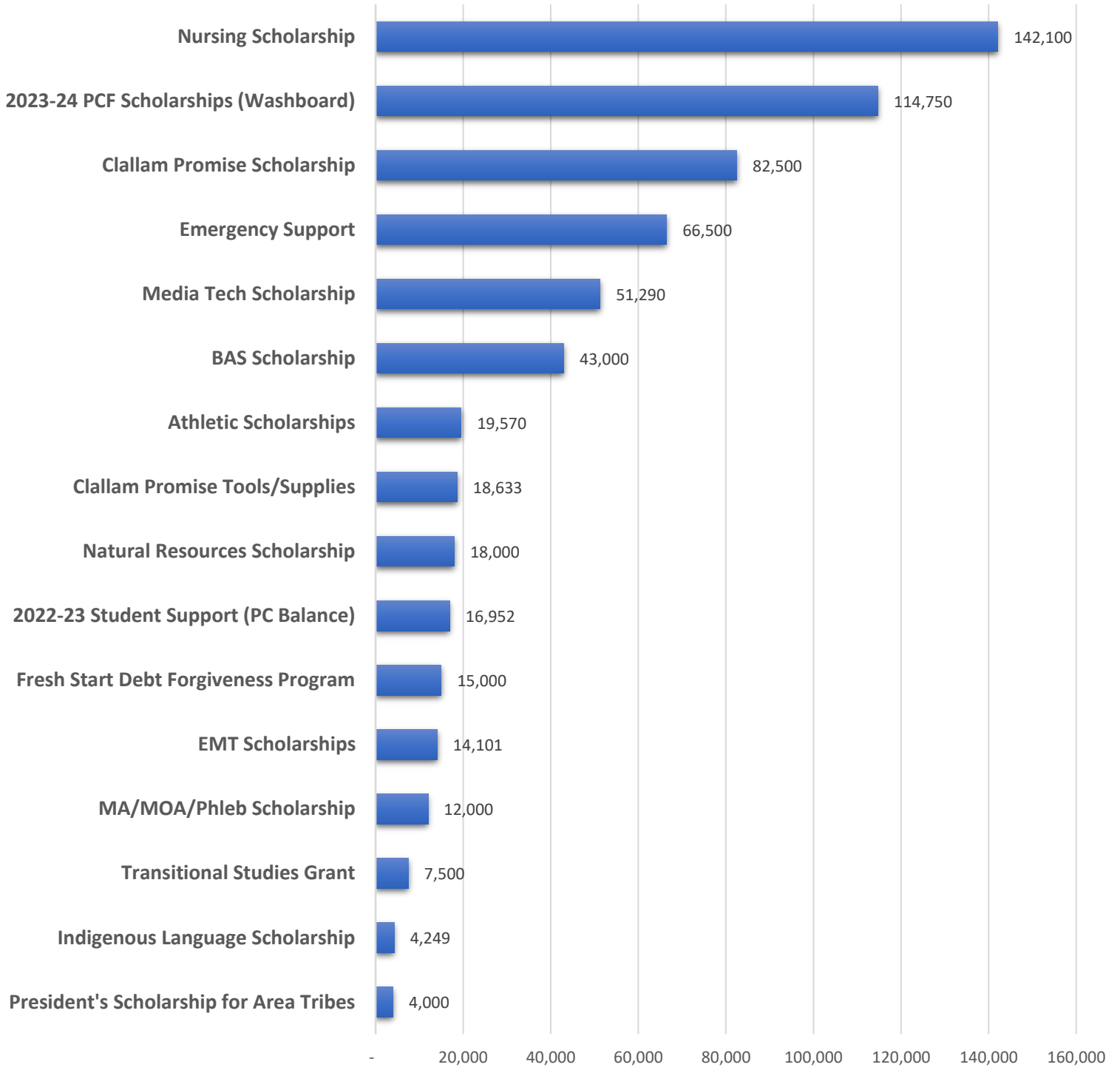
**Total Support YTD 2/20/24:
\$1,277,748**

**PCF Program Support - \$647,603
YTD 2/20/24**



**Additional \$65,600 encumbered for I-Best support, if needed.
(This encumbrance is not included in this tally or in the YTD giving total.)**

PCF Student Support - \$630,145 YTD 2/20/24





PENINSULA COLLEGE

Statement of Financial Position

For Quarter Ending December 31, 2023

| | 2nd Qtr 2024 | 2nd Qtr 2023 |
|--|--------------------|--------------------|
| ASSETS | | |
| Cash | 101,013 | 1,064,250 |
| Investments | 10,567,337 | 8,471,507 |
| Current Accounts Receivable | 11,737,444 | 9,225,415 |
| Long Term Accounts Receivable | 670,000 | 0 |
| Inventories | 198,555 | 183,922 |
| General Long-Term Obligations | 2,678,298 | 2,501,800 |
| Land | 371,368 | 371,368 |
| Buildings | 77,630,292 | 78,690,826 |
| Improvements other than Buildings | 191,778 | 53,597 |
| Furnishings, Equipment & Libraries | 919,653 | 592,272 |
| Total Assets | 105,065,737 | 101,154,957 |
| LIABILITIES | | |
| Current Liabilities | 6,880,766 | 6,971,360 |
| Long-Term Liabilities | 3,264,200 | 2,428,662 |
| FUND BALANCES | | |
| Equity Account Activity | 94,920,771 | 91,754,935 |
| Total Liabilities and Fund Balances | 105,065,737 | 101,154,957 |



PENINSULA COLLEGE

COMPARISON OF ACTUAL REVENUE AND ACTUAL EXPENDITURES BY FUND As of December 31, 2023

| REVENUE / EXPENDITURE CATEGORY | Actual Revenue through Dec, 2023 | Actual Exp through Dec, 2023 | Rev minus Exp through Dec, 2023 | % of Exp vs Rev 2023-24 |
|---------------------------------------|----------------------------------|------------------------------|---------------------------------|-------------------------|
| OPERATING FUNDS | | | | |
| <i>General Fund:</i> | | | | |
| State Operating Allocation | 7,629,205 | 7,629,205 | 0 | 100.0% |
| Local Operating Fund | 4,288,519 | 2,567,096 | 1,721,423 | 59.9% |
| Sub-total General Fund: | 11,917,724 | 10,196,301 | 1,721,423 | 85.6% |
| Local Dedicated Fund | 927,788 | 613,080 | 314,708 | 66.1% |
| Grants and Contracts Fund | 2,631,623 | 2,332,173 | 299,450 | 88.6% |
| Sub-total Operating Funds | 15,477,135 | 13,141,554 | 2,335,580 | 84.9% |
| PROPRIETARY FUNDS | | | | |
| Associated Students | 512,095 | 291,003 | 221,092 | 56.8% |
| Bookstore | 241,718 | 255,637 | (13,919) | 105.8% |
| Parking | 30,786 | 731 | 30,055 | 2.4% |
| Ancillary Services | 276,376 | 252,816 | 23,560 | 91.5% |
| Food Service | 57,994 | 54,402 | 3,592 | 93.8% |
| Sub-total Proprietary Funds | 1,118,970 | 854,589 | 264,380 | 76.4% |
| Total Annual College Funds | 16,596,104 | 13,996,143 | 2,599,961 | 84.3% |
| FIDUCIARY FUNDS | | | | |
| Grants In Aid | 5,559,951 | 5,274,752 | 285,199 | 94.9% |
| Student Loans | 652,681 | 674,981 | (22,300) | 103.4% |
| Workstudy | 59,949 | 59,949 | 0 | 100.0% |
| Institutional Financial Aid | 147,505 | 95,333 | 52,172 | 64.6% |
| Total Fiduciary Funds | 6,420,086 | 6,105,015 | 315,071 | 95.1% |
| CAPITAL PROJECTS | | | | |
| 23-25 State Appropriations | 14,040 | 14,040 | 0 | 100.0% |
| Local Capital Fund | 0 | 53,178 | (53,178) | |
| Total Biennial Capital Project | 14,040 | 67,218 | (53,178) | 478.8% |
| GRAND TOTAL ALL FUNDS | 23,030,231 | 20,168,377 | 2,861,854 | 87.6% |

**PENINSULA COLLEGE
BOARD INFORMATION**

Subject: **Regular and Substantive Interaction Policy**

Board Policy: 335

Date Adopted: new policy

Lead Administrator: Vice President of Instruction

BACKGROUND:

This policy is added to comply with federal financial aid requirements regarding regular and substantive interaction guidelines.

PROPOSAL:

The President recommends that the Board review and approve Board Policy 335, Regular and Substantive Interaction Policy.

RECOMMENDATION: The President recommends that the Board review Policy 335 at the Feb. 20, 2024 meeting of the Board of Trustees.



PENINSULA COLLEGE

Board Policy

Subject: **Regular and Substantive Interaction Policy**

Board Policy Number: 335

Date Adopted: October 24, 2023

Date Revised: Not Set

Reviewed: Not Set

Lead Administrator: Vice President of Instruction

Statutory Authority:

[Public Law 110-315 122 Stat. 3078](#)

Category: Instruction

Consistent with the federal regulations pertaining to federal financial aid requirements and regular and substantive interaction (RSI), Peninsula College distance education classes will comply with regular and substantive interaction guidelines established by the Office of Instruction and maintained by the Center for Equity, Teaching, and Learning. The guidelines are posted on the Peninsula College website and include the provision that courses will include “a clear explanation describing the instructor’s plan for engaging in regular and substantive interactions with students,” as per section 1.3 of the WA Course Design Checklist ([WA Course Design Checklist \(V4\)](#)).

Statutory Authority:

Higher Education Opportunity Act, Pub.L. 110-315, 122 Stat. 3078, codified as amended at 34 C.F.R. §600.2



PROPOSED RULE MAKING

CR-102 (July 2022)
(Implements RCW 34.05.320)
Do **NOT** use for expedited rule making

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: January 09, 2024
TIME: 8:54 AM

WSR 24-03-042

Agency: Peninsula College, 1502 East Lauridsen Boulevard, Port Angeles, WA 98382

- Original Notice**
- Supplemental Notice to WSR** _____
- Continuance of WSR** _____

- Preproposal Statement of Inquiry was filed as WSR 23-23-018 ; or**
- Expedited Rule Making--Proposed notice was filed as WSR _____; or**
- Proposal is exempt under RCW 34.05.310(4) or 34.05.330(1); or**
- Proposal is exempt under RCW _____.**

Title of rule and other identifying information: (describe subject) WAC 132A-104 Board of Trustees

Hearing location(s):

| Date: | Time: | Location: (be specific) | Comment: |
|----------------|---------|---|----------|
| March 11, 2024 | 10:30am | Peninsula College, Cornaby Center A-12 1502 E Lauridsen Blvd. Port Angeles WA 98362 | |

Date of intended adoption: 3/26/2024 (Note: This is **NOT** the **effective** date)

Submit written comments to:

Name: Trisha Haggerty
 Address: 1502 East Lauridsen Blvd, Port Angeles WA 98362
 Email: thaggerty@pencol.edu
 Fax:
 Other:
 By (date) March 7, 2024

Assistance for persons with disabilities:

Contact Julie Huebner
 Phone: 360-417-6373
 Fax:
 TTY:
 Email: ssd@pencol.edu
 Other:
 By (date) March 7, 2024

Purpose of the proposal and its anticipated effects, including any changes in existing rules:

This WAC needs to be updated to reflect the changes in Board meeting dates and communication methods

Reasons supporting proposal: Update the codification of rules regarding the Board of Trustees

Statutory authority for adoption: RCW 28B.50.130, RCW 28B.50.140 and RCW 34.05.010

Statute being implemented:

Is rule necessary because of a:

- Federal Law? Yes No
- Federal Court Decision? Yes No
- State Court Decision? Yes No

If yes, CITATION:

Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters:

Type of proponent: Private Public Governmental

Name of proponent: (person or organization)

Name of agency personnel responsible for:

| | Name | Office Location | Phone |
|-----------|-----------------|---|--------------|
| Drafting: | Trisha Haggerty | 1502 East Lauridsen Blvd, Port Angeles WA 98362 | 360-417-6201 |

Implementation: Suzy Ames 1502 East Lauridsen Blvd, Port Angeles WA 98362 360-417-6201

Enforcement: Suzy Ames 1502 East Lauridsen Blvd, Port Angeles WA 98362 360-417-6201

Is a school district fiscal impact statement required under [RCW 28A.305.135](#)? Yes No

If yes, insert statement here:

The public may obtain a copy of the school district fiscal impact statement by contacting:

Name:

Address:

Phone:

Fax:

TTY:

Email:

Other:

Is a cost-benefit analysis required under [RCW 34.05.328](#)?

Yes: A preliminary cost-benefit analysis may be obtained by contacting:

Name:

Address:

Phone:

Fax:

TTY:

Email:

Other:

No: Please explain: NA

Regulatory Fairness Act and Small Business Economic Impact Statement

Note: The [Governor's Office for Regulatory Innovation and Assistance \(ORIA\)](#) provides support in completing this part.

(1) Identification of exemptions:

This rule proposal, or portions of the proposal, **may be exempt** from requirements of the Regulatory Fairness Act (see [chapter 19.85 RCW](#)). For additional information on exemptions, consult the [exemption guide published by ORIA](#). Please check the box for any applicable exemption(s):

This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.061](#) because this rule making is being adopted solely to conform and/or comply with federal statute or regulations. Please cite the specific federal statute or regulation this rule is being adopted to conform or comply with, and describe the consequences to the state if the rule is not adopted.

Citation and description:

This rule proposal, or portions of the proposal, is exempt because the agency has completed the pilot rule process defined by [RCW 34.05.313](#) before filing the notice of this proposed rule.

This rule proposal, or portions of the proposal, is exempt under the provisions of [RCW 15.65.570\(2\)](#) because it was adopted by a referendum.

This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.025\(3\)](#). Check all that apply:

[RCW 34.05.310](#) (4)(b)
(Internal government operations)

[RCW 34.05.310](#) (4)(e)
(Dictated by statute)

[RCW 34.05.310](#) (4)(c)
(Incorporation by reference)

[RCW 34.05.310](#) (4)(f)
(Set or adjust fees)

[RCW 34.05.310](#) (4)(d)
(Correct or clarify language)

[RCW 34.05.310](#) (4)(g)
((i) Relating to agency hearings; or (ii) process requirements for applying to an agency for a license or permit)

This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.025\(4\)](#) (does not affect small businesses).

This rule proposal, or portions of the proposal, is exempt under RCW _____.

Explanation of how the above exemption(s) applies to the proposed rule:

(2) Scope of exemptions: Check one.

The rule proposal is fully exempt (*skip section 3*). Exemptions identified above apply to all portions of the rule proposal.

- The rule proposal is partially exempt (*complete section 3*). The exemptions identified above apply to portions of the rule proposal, but less than the entire rule proposal. Provide details here (consider using [this template from ORIA](#)):
- The rule proposal is not exempt (*complete section 3*). No exemptions were identified above.


(3) Small business economic impact statement: *Complete this section if any portion is not exempt.*

If any portion of the proposed rule is **not exempt**, does it impose more-than-minor costs (as defined by RCW 19.85.020(2)) on businesses?

- No Briefly summarize the agency's minor cost analysis and how the agency determined the proposed rule did not impose more-than-minor costs. _____
- Yes Calculations show the rule proposal likely imposes more-than-minor cost to businesses and a small business economic impact statement is required. Insert the required small business economic impact statement here:

The public may obtain a copy of the small business economic impact statement or the detailed cost calculations by contacting:

Name:
 Address:
 Phone:
 Fax:
 TTY:
 Email:
 Other:

| | |
|---|--|
| Date: 1/9/2024 | Signature:  |
| Name: Trisha Haggerty | |
| Title: Peninsula College Rules Coordinator | |

AMENDATORY SECTION (Amending WSR 99-15-072, filed 7/20/99, effective 8/20/99)

WAC 132A-104-011 The board of trustees. The government of Community College District No. 1 (Peninsula College) is vested in a five-person board of trustees. The trustees are appointed by the governor and serve five-year terms and/or until their successors are appointed. ~~((At its annual October meeting, the board elects a chairperson and vice chairperson who serve for a term of one year and until their successors are elected from the membership of the board.))~~ The board annually elects from its membership a chair and vice chair to serve for the ensuing year.

AMENDATORY SECTION (Amending WSR 99-15-072, filed 7/20/99, effective 8/20/99)

WAC 132A-104-016 Meetings of the board of trustees. The board ~~((customarily holds meetings on the second Tuesday of each month at such place as it may designate))~~ of trustees customarily holds a regular meeting at such time and place as it may designate approximately every four weeks from February through June and from October through December. Notice of the time and place of all regular and special meetings shall be governed by the requirements of the Open Public Meetings Act, chapter 42.30 RCW.

(1) All regular and special meetings of the board of trustees shall be announced and held in accordance with chapter 42.30 RCW (the Open Public Meetings Act).

(2) No official business shall be conducted by the board of trustees except during a regular or special meeting.

(3) The board of trustees may convene in executive session whenever it is deemed necessary pursuant to RCW 42.30.110.

SBCTC 2025 Legislative Priorities Survey

February 1, 2024

This worksheet is designed to help you gather responses to SBCTC's survey before entering them online. Please use [the online survey link](https://www.surveymonkey.com/r/H35T5H9) to submit your final answers to SBCTC (<https://www.surveymonkey.com/r/H35T5H9>). This worksheet won't be collected by SBCTC.

Survey of College Legislative Priorities

State Board vision: Leading with racial equity, our colleges maximize student potential and transform lives within a culture of belonging that advances racial, social, and economic justice in service to our diverse communities.

This survey should be completed by the leadership of each college by **February 29, 2024**. Your contributions will be valuable as our college system develops policy and operating budget requests for the 2025 legislative session. During the 2025 session, the Legislature will adopt the next two-year state budget, the 2025-27 biennial budget.

Chancellors and presidents should meet with their college trustees, senior staff, and cabinet members to discuss policy and budget issues facing their institutions. It is recommended that faculty and staff representation be included as well.

There are two important sections to this survey, please be as complete as possible.

The Seattle, Pierce, and Spokane districts should submit one survey on behalf of all the colleges within their districts.

Thank you.

Survey of College Legislative Priorities

Section 1: Common Budget Requests

Below is a list of common budget requests from the system that have come from WACTC legislative and operating budget committees. Please indicate whether you consider these options to be of high, medium, or low importance.

These suggestions are only starting points. If your college is facing additional, or different, priorities not listed here, don't worry. After this section, you'll have a chance to add your college-specific priorities in section 2.

Provide competitive and fully funded **faculty and staff compensation** building upon the investment in the 2023-25 operating budget (100% state funding for COLAs).

- High priority
- Medium priority
- Low priority

Please explain the reason behind your ranking and how you would use new funding in this area.

.....

Provide services to students (i.e., mental health, food, housing, access to technology, emergency grants).

- High priority
- Medium priority
- Low priority

Please explain the reason behind your ranking and how you would use new funding in this area.

.....

Adequately support work to advance **racial, social and economic justice** in service to our diverse communities continuing the one-time DEI funding in the 2023-25 operating budget.

- High priority
- Medium priority
- Low priority

Please explain the reason behind your ranking and how you would use new funding in this area.

Increase support for adults/older learners and/or increase the number of people in **Basic Education for Adults and I-BEST** (programs that combine basic skills, English language, academics, and job skills training) and those students' transition to college-level courses.

- High priority
- Medium priority
- Low priority

Please explain the reason behind your ranking and how you would use new funding in this area.

.....

Expand workforce education programs to help fill skills gaps and to increase awards in high-demand professional-technical programs. (Job Skills Program, equipment, consumables).

- High priority
- Medium priority
- Low priority

Please explain the reason behind your ranking and how you would use new funding in this area.

.....

IT and Cybersecurity

- High priority
- Medium priority
- Low priority

Please explain the reason behind your ranking and how you would use new funding in this area.

Would you like to add additional priorities that aren't already mentioned in this section? If your answer is "yes," please use section 2. If your answer is "no," your survey is complete.

— End of section 1 —

Survey of College Legislative Priorities

Section 2: Additional recommendations

If your college's priorities are not included in section 1, or you would like to include additional priorities, please use this section. Note that they are ranked in order.

What is your college's #1 additional priority?

What is your college's #2 additional priority?

What is your college's #3 priority?

— End of section 2 —

Please use this comment box if you have any other feedback related to future budget or policy priorities.

Thank you for participating! As a next step, State Board staff will compile all the answers to these questions and send colleges a second questionnaire to further narrow down, and prioritize, systemwide requests for the 2025 legislative session. The results will be shared with State Board members for consideration.

— End of worksheet —