



PENINSULA COLLEGE

Meeting of the Board of Trustees

March 19, 2024

Minutes

Port Angeles, WA

2:00 p.m.

Electric Vehicle Lab Q7A and  
Peninsula College Cornaby Center, A-12

**Trustees:**

*Mike Maxwell, Chair*  
*Joe Floyd, Vice Chair*  
*Claire Roney*  
*Celeste Schoenthaler*  
*Glenn Ellis, Jr.*

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**Start meeting at 2:00pm in Auto Shop – Electric Vehicle Lab Q7A**

Meeting called to Order by Mike Maxwell at 2:00pm

**Short break to move to A-12**

**ROLL CALL and DETERMINATION OF QUORUM**

Mike Maxwell, Chair – present  
Joe Floyd, Vice Chair – present  
Claire Roney – excused  
Celeste Schoenthaler – present  
Glenn Ellis, Jr. – present

**PUBLIC COMMENT/CORRESPONDENCE**

None

**MODIFICATION TO THE AGENDA**

None

**APPROVAL OF MINUTES**

February 20, 2024

Motion to approve minutes made by Joe Floyd, Seconded by Celeste Schoenthaler. All approved.

**ITEMS FOR BOARD ACTION**

Resolution 2024-01 Recognizing Wilder Automotive, Tami Rose and David Krafsky from Wilder Automotive were present to accept the Resolution.

Motion to approve Resolution 2024-01 made by Joe Floyd, seconded by Glenn Ellis, Jr. All approved.

**INTRODUCTIONS**

New Employees

Student Services Employees introduced by Krista Francis

Cole Turner, Upward Bound Coordinator

Marcus Buren, Upward Bound Program Manager and Basketball Assistant Coach

Jay Holloway, Program Assistant – Student Development

## **PRESENTATIONS**

Workforce Department, Wrap Around Services

Anne Higdon shared about Peninsula College's Wrap Around Services Program. Presentation attached.

## **STANDING REPORTS:**

- ASC – ASC President Hannah Wagner, No report
  
- Senate – Lara Starceвич, Faculty Senate First Speaker.  
Lara shared that committee reports were shared at Faculty Senate. The faculty are working on their SLO (Student Learning Outcome) reports and there are people available to help. Journalism students just came back from New York City and some faculty will be attending an assessment conference.
  
- PCFA – Tim Williams  
Tim shared an update about bargaining, the process has been collaborative. They are getting close to the last month of bargaining, and they are working hard. Topics being discussed include compensation inequities, supporting faculty growth and the governance structures. The goal is to have the contract for Board review in May and for vote in June.
  
- Institutional/Enrollment Report – Strategic Goal 2: Advancing Student Success: Transfer out, enter workforce, IPEDS (comparisons), Terye Senderhauf. Report in board packet.
  
- Foundation – Cheryl Crane  
Cheryl Crane started with the Peninsula College Foundation in mid-February and did training with Getta Rogers. She became the Executive Director of the Foundation on March 1st. The next Foundation Board meeting is next Thursday. The annual Foundation Board Retreat will be April 20<sup>th</sup>. The scholarship applications for students are open.

## **PRESIDENT'S REPORT**

Updates

- The Board received a copy of our 6 year Accreditation report, Policies, Regulations & Financial Review (PRFER) Report, this report has been submitted to the Northwest Commission on Colleges and Universities.
- There were two students, a PAHS student and a PC student, that were injured when a panel fell in Maier Hall at a concert. Facilities have secured and reinforced all the panels in Maier Hall. The students are on the mend and the College has been in contact with them.
- Cabinet had a 3 day, off campus meeting in early March to discuss the budget priorities and Operational Plan for the 24-25 academic year. This will set the direction for the 2024-2025 Academic Year.
- Suzy Ames signed letters of support for OMC Telehealth, PBH for a housing facility and the PUD for more power to the West End.
- Suzy Ames shared some updates from the recent Legislative Session.

## **TRUSTEE UPDATE**

Joe Floyd attended the Trustee Tuesday meeting on March 5<sup>th</sup>. The topic was addressing meeting interruptions. Joe discussed their suggestions for dealing with different meeting disruptions.

April 25<sup>th</sup> is the All Washington Ceremony Lunch in Lacey.

May 1-3, ACT Conference in Yakima. Suzy is not able to attend but Trisha Haggerty and Claire Roney will be attending.

The National ACCT conference will be in Seattle on October 23-26. There is a call for presentations, Suzy asked the board if they are interested in presenting. The presentation needs to have at least one Trustee. Our recommendation is to present on our enrollment increase by “building trust and relationships with our community”. The Board would like Suzy to move forward with submitting an application to present. NOHN and OCH will be highlighted.

**ITEMS FOR BOARD STUDY**

Financial Audit Letter – In Board Packet.

**ITEMS FOR BOARD ACTION**

Policy 335 Regular and Substantive Interaction Policy

Motion to approve Policy 335 made by Celeste Schoenthaler, seconded by Joe Floyd. All approved.

Revision to WAC 132A-104 Board of Trustees

Motion to approve revisions to WAC 132A-104 made by Joe Floyd, seconded by Celeste Schoenthaler. All approved.

Tenure – Year 2: DeCou, Reavey and Vess, Year 1: Little and Nesberg

Motion to approve Tenure recommendations made by Joe Floyd, seconded by Glenn Ellis, Jr. All approved.

Resolution 2024-02 – Adoption of a Prison Education Program

Motion to approve Resolution 2024-02 made by Celeste Schoenthaler seconded by Glenn Ellis, Jr. All approved.

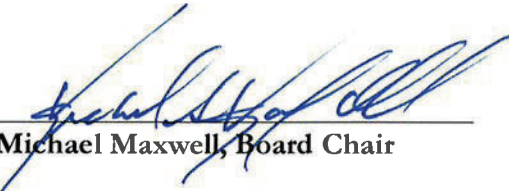
**EXECUTIVE SESSION**

None

**NEXT MEETING**

Tuesday April 16, 2024, 2:00pm Forks Campus  
Glenn Ellis will not be able to attend the April meeting.

Meeting Adjourned by Mike Maxwell at 3:35pm.

  
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Michael Maxwell, Board Chair


4/16/24  
\_\_\_\_\_  
Date:

  
\_\_\_\_\_  
Suzy Ames, President

4/16/24  
\_\_\_\_\_  
Date:

## Wrap Around Services

Connecting students to services and resources to help them succeed



**PENINSULA COLLEGE**

1

### Legislative Background

<b>BASIC NEEDS ACT (HB 1559)</b>	<b>WHAT ARE BASIC NEEDS INSECURITIES?</b>
2022 Washington College Student Basic Needs Insecurities Survey	Food insecurity
Half of students had basic needs insecurity	Homelessness or housing insecurity
1:10 students experienced homelessness	Couch surfing
	Landlord is planning on selling
	Your housing does not have plumbing or adequate heating

2

### Supporting Students Experiencing Homelessness (SSEH)

<b>PROVIDE SUPPORT AND REFERRALS</b>	<b>NEXT STEPS</b>
<ul style="list-style-type: none"> <li>Students experiencing homelessness</li> <li>Youths who aged out of Foster Care and are High School graduates</li> </ul>	<ul style="list-style-type: none"> <li>Provide supports and referrals</li> <li>Update community resource guide</li> <li>Student / Community listening sessions at our 3 campuses to learn how to best serve students</li> <li>Strategic Plan development</li> <li>2024-2025 grant application</li> </ul>

3

### Community Partners



Working with Peninsula College to provide wrap around services to help our students meet their basic needs and overcome barriers to completing their programs.

[View schedule here](#)

4

### Wrap Around Services

Referring students in need with supports and services to overcome barriers to student success was found to be successful in helping students persist in their program 88% of the time recent recent SBCTC study.



**IN-PERSON COUNSELING SERVICES AT THE NOHN MOBILE HEALTH CLINIC AT PCI**

FOCUS: 2019 | WWW.PENINSULA.CEDU | 360.351.4021  
SERVICES: TRANSFER, NEEDS, COUNSELING

5

### WorkSource Clallam

**STATE-WIDE PARTNERSHIP WITH EMPLOYMENT AND TRAINING SERVICES**

<https://wstc.edd.worksource.wa.gov>

Money for training benefits and other supports for people looking for full-time employment.

Job listings

Financial literacy workshops

Strategies for Success free class

**WorkSource Clallam**

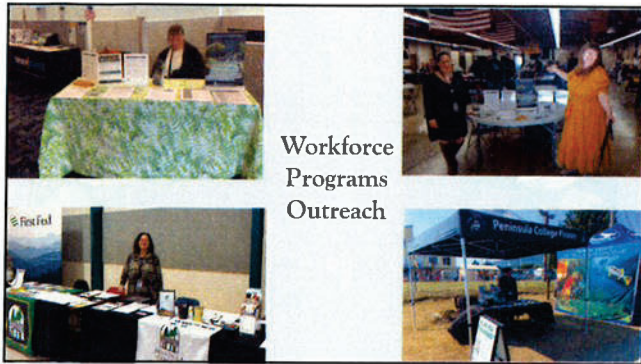
810 W Brackett Rd, Sequim, WA 98382

Phone: (360) 351-4021

Monday - Thursday 8-5 pm

Friday 9-5 pm

6



**Workforce Programs Outreach**

7

**Workforce Programs Outreach**

- May 4 Forks Veterans Stand Down
- May 23 Queen of Angeles tour of campus
- June 3 Port Angeles Farmer's Market with Christeal from Community Education
- June 8 Sequim High School BioMed / A&P tour of campus
- June 10-11 Port Angeles Maritime Festival
- August 7 Sequim Food Bank
- August 25-27 99<sup>th</sup> Annual Makah Days Celebration  
*Let's celebrate 100 years of Makah Days in 2024!*

8

**Workforce Programs Outreach (continued)**

- September 9 Peninsula College Fall Spectacular
- September 12 and 19 WorkSource Clallam
- October 5 Port Angeles Veterans Stand Down
- October 13-15 Port Angeles Fungi Festival with Christeal from Community Education
- October 18 Port Angeles Job Fair with Cody from Human Resources
- October 19 Transfer Fair

9

**Workforce Programs Outreach (continued)**

- December 7 Slide into Winter with WorkSource at Student Services
- 3 Running Start orientations
- March 16 Marine Career Fair at the NW Marine Center
- July 7-November 30 – 14 total outreach visits to the Market at the Port Angeles Food Bank
- 8 visits to the Port Angeles DSHS Community Resource Center since January of 2024

**Goal: Workforce program outreach to members of our community who would benefit from earning a Prof/Tech degree or Trade at Peninsula College.**

10

1<sup>st</sup> Annual Healthy Community Resource Fair March 14 from 10-4 pm the PUB, J47, and over Zoom – with Bingo game and prizes.

11

Thank you for your time.

Any Questions?

Ask Anne at [ahigdon@pencol.edu](mailto:ahigdon@pencol.edu)

12

