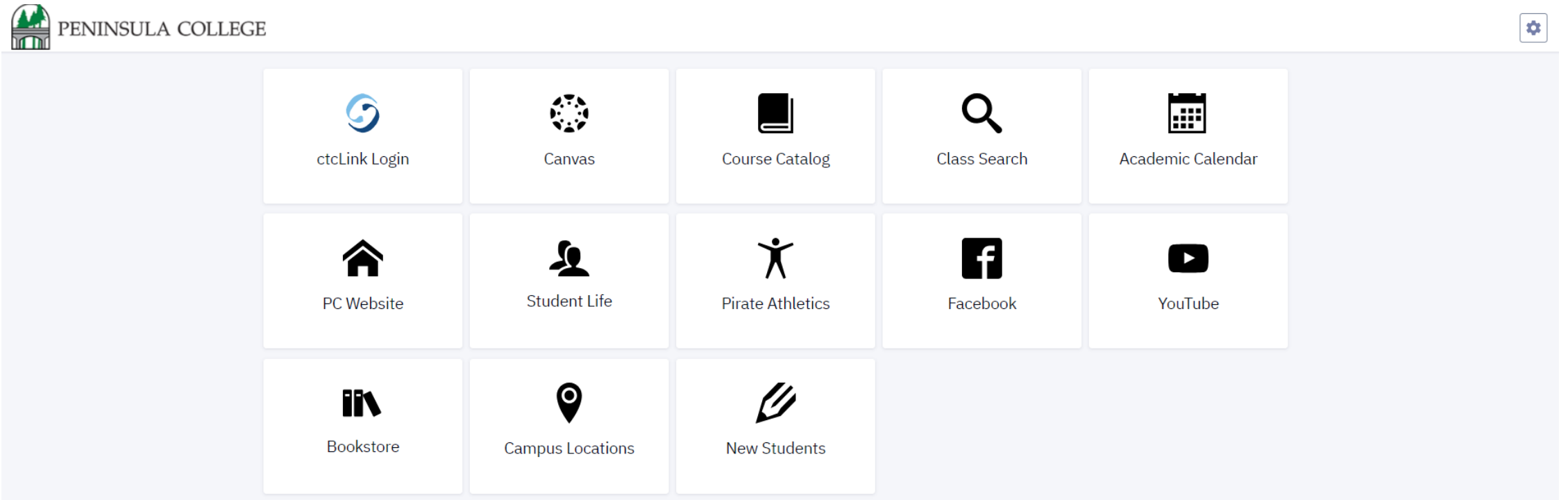# How to Search & Enroll for Classes in ctcLink

This guide will show you how to search and enroll for classes offered by Peninsula College.
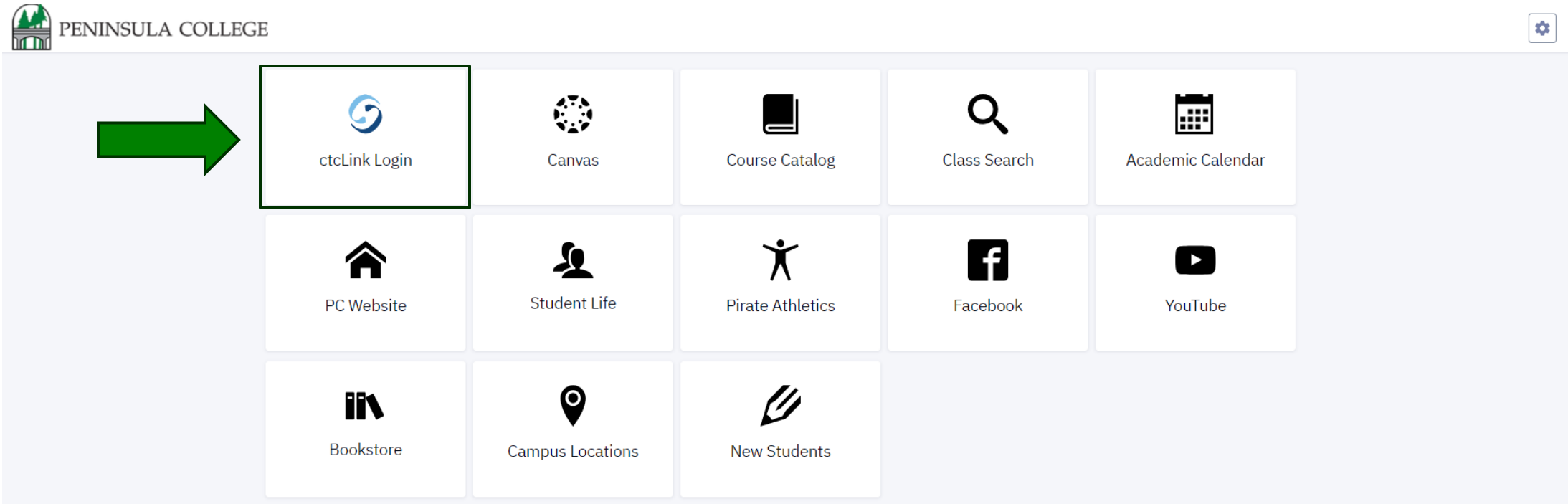
Proceed to ctcLink:

1. Open web browser and go to the ctcLink Mobile Site OR open the ctcLink app on your mobile device.

Navigate to ctcLink Login Portal:

2. Select/Tap on the **ctcLink Login Tile.**

Log in to ctcLink:

3. Log in to ctcLink.

Open Class Information:

4. On the left, expand the **Class Information** menu.
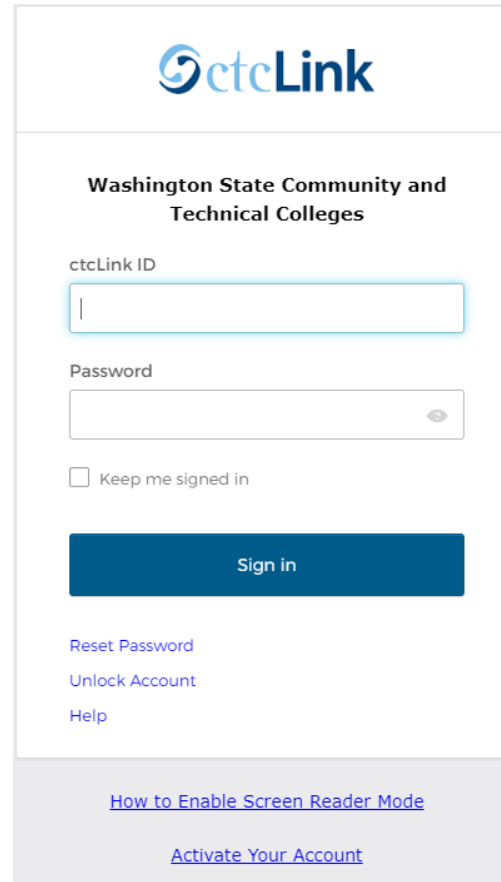
Class Search:

5. Select **Class Search.**
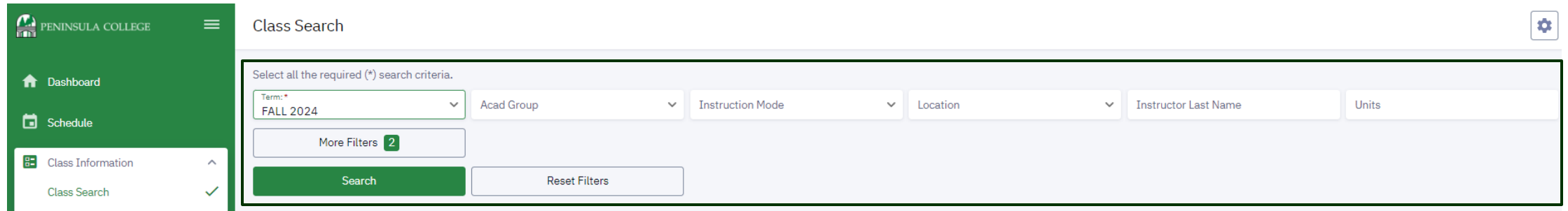
Select Term:

6. Select the appropriate term using the **Term** dropdown menu.

Set Search Criteria:

7. Use additional search criteria/filters to help refine your results.

Begin Search:

8. Once the search criteria has been set, click on the **Search** button.

Review Search Results:

9. Your search results will appear. Click on a listed class section to expand the details.

Review Search Results (continued)

Search   Reset Filters

Drawing: Methods/Material | ART 104

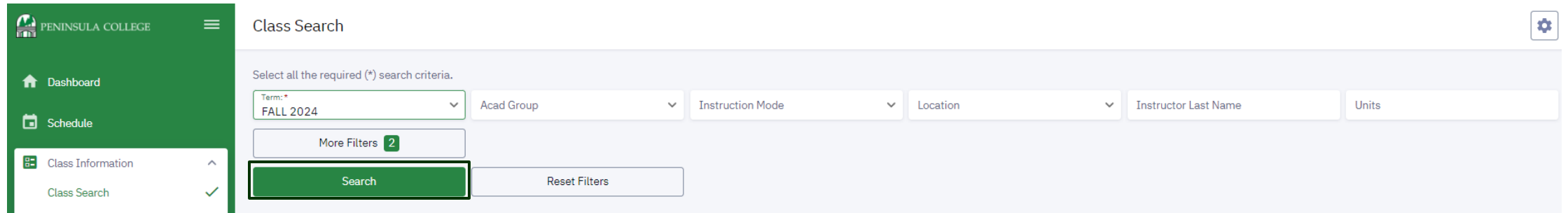| SECTION	INSTRUCTION MODE	DAYS	START	END	ROOM	INSTRUCTOR	DATES	UNITS	STATUS
⌄ 1-LEC (14273)	Online Asynchronous	ONL	-	-	Online	Michael Miller	09/23 - 12/11	5	⊙ 12/24

INFORMATION

Class Number:	14273
Career:	Undergraduate
Session:	Regular Academic Session
Units:	5 units
Grading:	Graded
Description:	Intensive study of line, value, perspective, and form, using various drawing mediums that offer a new way of seeing through investigation of visual language of drawing. This class may include students from multiple sections. (Humanities-Performance, Elective)
Class Attributes:	Academic Elective
	Meets Humanities-Performance Distribution Rqmnt
Class Notes:	This class has no scheduled meeting time. It will be conducted online through Canvas, requiring students to have reliable and daily access to a computer and internet service. Specific expectations regarding coursework and deadlines will be communicated by the faculty.

DETAILS

Instructor:	Michael Miller
Dates:	09/23/2024 - 12/11/2024
Meets:	ONL
Instruction Mode:	Online Asynchronous
Room:	Online
Topic:	Arranged
Location:	PORT ANGELES - MAIN CAMPUS
Components:	Lecture Required

TEXTBOOKS

Special Instructions:	Go to https://bookaneer.pencol.edu for class textbook information. Search for course materials using Department, Course Section and Instructor Name.

Bookstore

AVAILABILITY

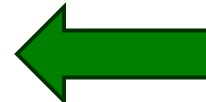|	
Status:	Open
Seats Open:	12/24
Wait List Open:	30/30

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Enroll for Class:

10. To enroll in the selected class, click on the 3-dots on the right, and select **Enroll.**
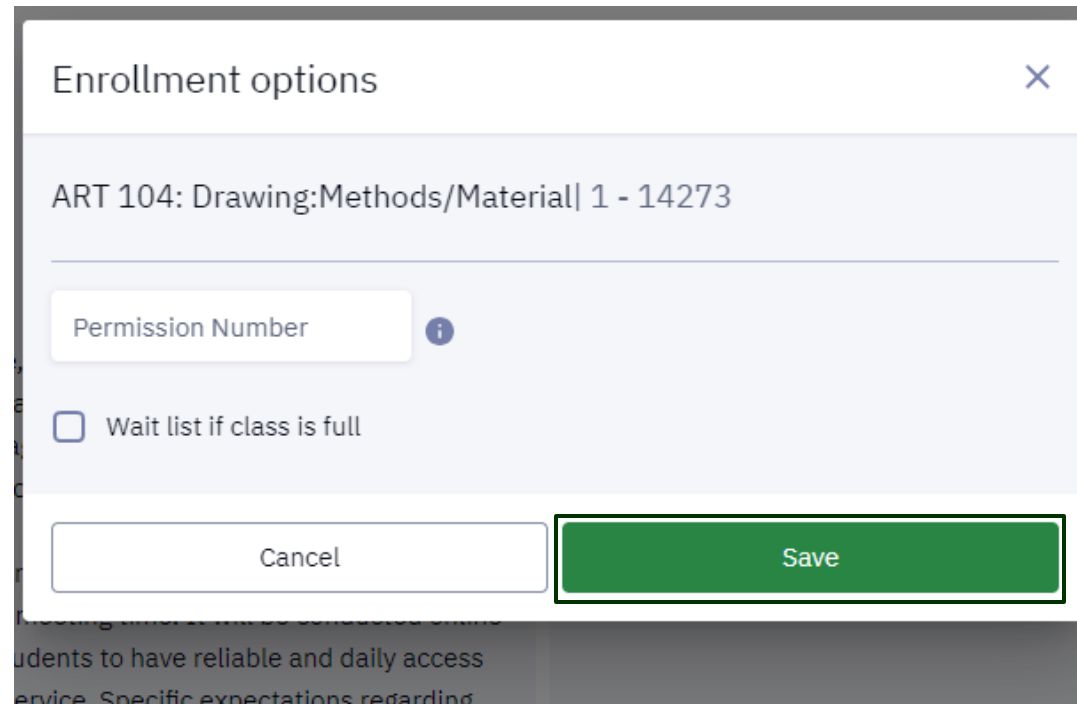
PENINSULA COLLEGE

Confirm Enrollment:

11. A pop-up will open with Enrollment options.
Check **Wait list if class is full** if you'd like to be added to the wait list. Click **Save.**
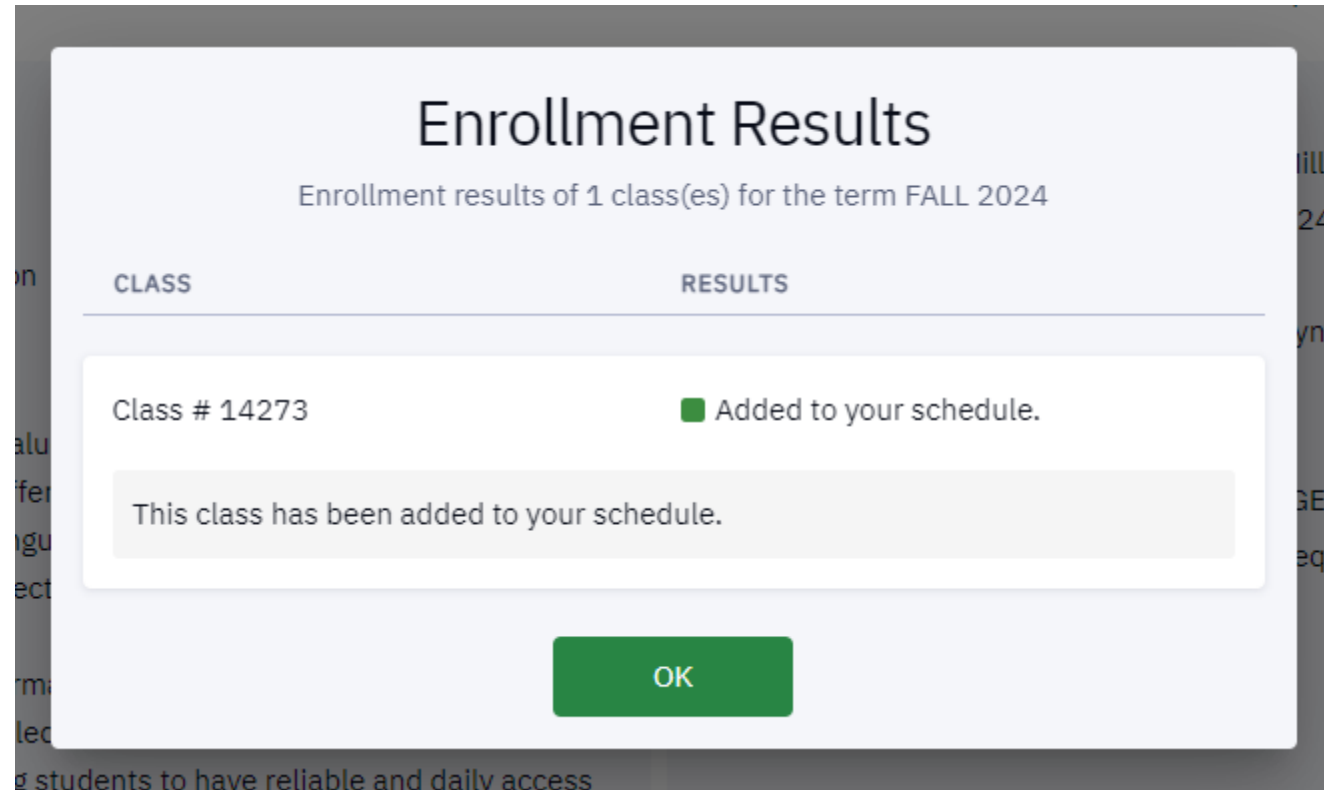
Success:

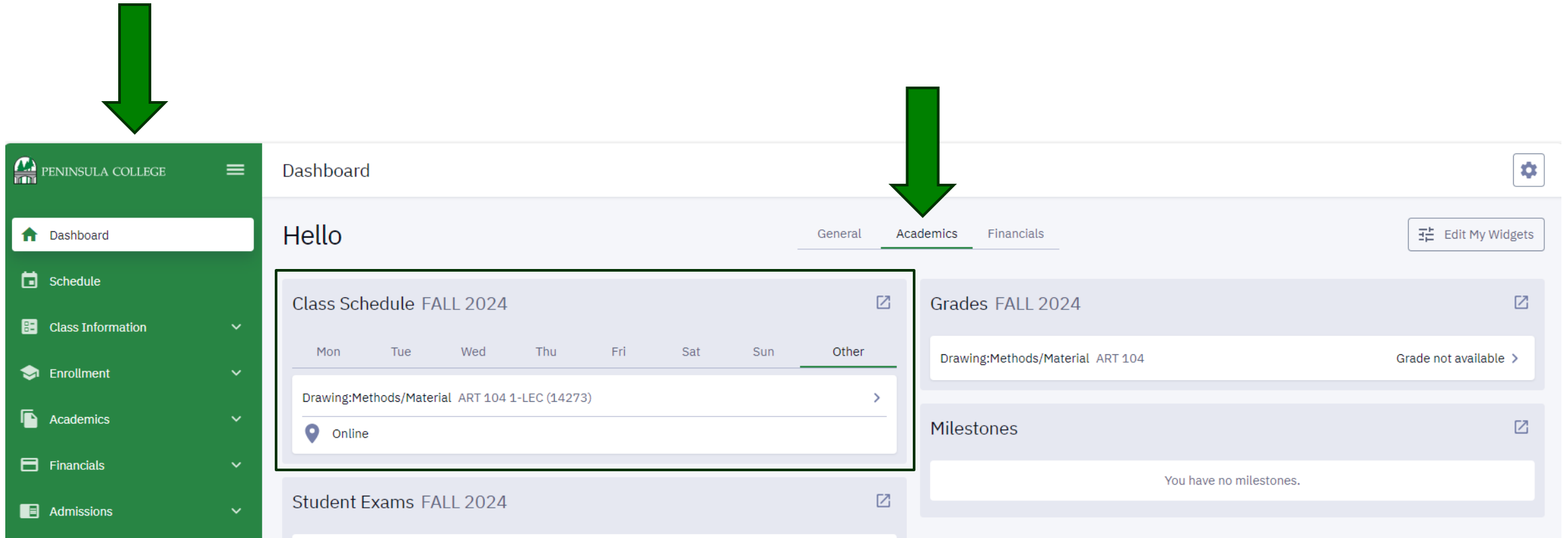12. If successful, you will see confirmation that the class has been added to your schedule.

PENINSULA COLLEGE

Confirm Schedule:

13. You may confirm your class schedule by selecting **Dashboard** on the left and selecting the **Academics** tab.

Enrollment Issues?

If you are experiencing issues with enrolling for classes, first try clearing your Internet browser history and try again.

If you are still experiencing issues, please contact Student Services at (360) 417-6340 or email us at studentservices@pencol.edu

If you have any questions or need further assistance contact the IT Help Desk at (360) 417-6565 or helpdesk@pencol.edu