



PENINSULA COLLEGE

## EMERGENCY MEDICAL TECHNICIAN

Program Coordinator: Tyler Gage

[tgage@cityofpa.us](mailto:tgage@cityofpa.us)

---

### PROGRAM INFORMATION AND APPLICATION

The EMT Program at Peninsula College trains students in the **basic** emergency medical procedures including, but not limited to:

- Introduction in HIV/HBV Prevention
- Baseline Vitals
- Airway Management
- Communication and Documentation Skills
- General Pharmacology
- Respiratory, Cardiovascular, Behavioral and other Emergencies
- Bleeding and Shock
- Injuries to Head and Spine
- Diabetes and Allergies
- Poisonings
- Infant and Child Emergency Care

This course adheres to the U.S. Department of Transportation Guidelines and the Washington State Department of Social and Health Services Standards. Admission into the EMT (FA 120) course is regulated by Washington Administrative Code (WAC) 246-976-041, which states that a candidate **must be at least 17 years of age at the beginning of the course.**

The total length of the course is 154 hours over the duration of one quarter (11-12 weeks). **The class meets every Wednesday from 6:00pm-10:00pm and Saturday from 9:00am-6:00pm.** Additional hours for mandatory field internship and Health Care Provider CPR will be schedule as needed outside of the above stated class periods.

**Upon successful completion of the course, students will receive a [Certificate of Completion](#) and be eligible to take the NREMT computer-based exam.**

# EMT-BASIC APPLICATION PROCEDURE

Applications must be submitted by the following deadline dates, to be considered for entrance:

Fall Quarter – August 15

Spring Quarter – March 1

Admission is granted based upon a verifiable affiliation relationship first and then as space allows. No application is considered unless all documents listed on page 2 are included.

**Accepted students will be notified by e-mail** approximately four (4) weeks prior to the beginning of the class and will receive instructions for registration, a course schedule, and text book requirements. You must keep the coordinator informed of any e-mail address changes.

Admission policies are subject to change. Applications will be accepted under the terms in place at the time an application is received in the EMT-B Program Office. It is the responsibility of the applicant to keep up-to-date on any program changes that may affect his/her qualifications for acceptance.

## APPLICATION REQUIREMENTS CHECKLIST

After you have checked off the items below you may mail or hand deliver your application packet to:

**Tyler Gage c/o Clallam County EMS • 102 East 5<sup>th</sup> Street •Port Angeles WA 98362**

**We do not make photocopies so it is important for you to bring required photocopies with you.**

- Completed Peninsula College EMT Application.
- Completed Affiliation and Certification form (requires agency supervisor signature)
- Included a photocopy of high school diploma, high school transcripts or GED certificate.
- Included photocopy of current driver's license (**must be copied at 200%**).

### **Required Textbook:**

Brady Emergency Care and Resource Central EMS Student Access Code Card Package, 13/E

Limmer, O'Keefe, Grant, Murray, Bergeron & Dickinson



# PENINSULA COLLEGE

\_\_\_\_\_  
Date Received (*Office use only*)

## Emergency Medical Technician Program Application

**Please type or print clearly:**

Quarter Applying

Fall       Spring

\_\_\_\_\_  
Last Name                      First Name                      Initial                      Previous Name

\_\_\_\_\_  
Student ID Number      SSN (optional)                       Male                       Female

\_\_\_\_\_  
Home Phone #                      Work/Message Phone #                      Date of Birth                      Place of Birth

\_\_\_\_\_  
E-mail Address (**Required**)

\_\_\_\_\_  
Mailing Address    City    State                      Zip

\_\_\_\_\_  
Alternate Mailing Address (if above is temporary) City    State                      Zip

\_\_\_\_\_  
Person to Contact in Case of Emergency    Phone #

\_\_\_\_\_  
Name of High School                      Location                      Did you graduate?     Yes       No

\_\_\_\_\_  
If you didn't graduate from high school, give highest grade completed.

Did you receive a GED?     Yes       No

**All College and Universities Attended**

Name of Institution	Location	Credits	Graduation Date/Degree

**I consider myself to be a member of the following ethnic group:**

- White                       African American       Native American       Hispanic
- Hawaiian                   Samoan                       Guamanian               Latino
- Vietnamese               Japanese                   Chinese                   Korean
- Eskimo                       Aleut                       Multi-Ethnic               Other: \_\_\_\_\_

*Your answer above will permit the Continuing Education office to accurately complete the State and Federal census forms.*

**Most recent work experience (last 3-5 years)**

Job Title/Type of Work	Employer	Dates Employed

**I understand that failure to meet program requirements will delay and possibly void the application process. My signature confirms the accuracy and truthfulness of information contained in this application.**

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date

## AFFILIATION AND CERTIFICATION

In order to become a Washington State Certified EMT, students must be at least 18 years of age, have successfully complete an EMT course, have passed the NREMT computer-based exam and provide a document of affiliation with a pre-hospital care provider agency such as a fire department, police department, ambulance service, etc. The course instructor will explain these requirements during the class orientation on the first night. Applicants who are not affiliated may be excepted into the class based on space availability; however, affiliation must be obtained within one year after completion in order to be certified by the State of Washington. You have 12 months following completion of the class to apply for State certification.

You are also required to clear an in-depth Department of Health background check in order to receive a certificate from the State of Washington.

**Please check the box that applies to your situation:**

I am affiliated with \_\_\_\_\_.

**Agency verification required.** *Failure to obtain the signature of your agency supervisor will result in your application being processed as if you do not have an affiliation.*

Supervisor Signature \_\_\_\_\_

I am currently not affiliated and would appreciate help in identifying possible affiliation agencies.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date

## Washington State EMT-B Certification Process

Candidates are given six opportunities to pass the cognitive examination provided all other requirements for National EMS Certification are met. After three attempts, candidates must submit official documentation verifying completion of 24 hours of remedial training. The candidate is given three additional attempts to pass, provided all other requirements for National Certification are met. Candidates who fail to pass after a total of six attempts are required to repeat the entire EMT-Basic course.

**Active affiliation with an EMS provider agency within one year is required for Washington state certification.**

1. About halfway through your EMT course log onto the Department of Health (DOH) website at [www.doh.wa.gov](http://www.doh.wa.gov) and start your application process. Print out the application and complete as much of it as you can, including your EMS Agency Supervisor signature. Once it is completed give it to your EMT instructor and they will acquire the Medical Program Director signature before the end of your course. This will help to expedite the process when you get to step #9.
2. Approximately 2 weeks prior to finishing the EMT course you will need to go in and set up an account and register with the NREMT in order to test. Go online to [www.nremt.org](http://www.nremt.org) and click on "Apply to be Nationally Certified." Click on "Print Written Instructions." Follow the instructions listed. If you need assistance call 1-614-888-4484.
3. Your EMT instructor will be contacted to verify your successful completion of the EMT course and psychomotor competencies. Once this has been verified and you have paid your \$70 application fee (i.e., debit card, credit card) to NREMT you will receive your **Authorization To Test (ATT)** letter within 2-4 days. (**NOTE: YOU MUST PAY THE \$70 APPLICATION FEE BEFORE YOU WILL RECEIVE AN ATT LETTER.**)
4. Track your progress online at [www.nremt.org](http://www.nremt.org) until your application is complete and everything has been verified it will then direct to a link to print your ATT letter. Once you receive your Authorization To Test (ATT) letter you need to then set up an account with Pearson VUE and can schedule an exam date either by phone or online at [www.vue.com/nremt](http://www.vue.com/nremt).
5. To take your exam at the Pearson VUE testing center in Port Angeles click on Lincoln Skills Center and follow the instructions. Lincoln Skills Center is located at 905 W. 9<sup>th</sup> Street, between B and C Steets.
6. Please be aware that when you show up to take your exam there are security measures that need to be taken. Be sure to bring your ID (two forms of ID required) and ATT letter.
7. You will be informed within 2 business days of your test results.
8. **If you do not need to retake the exam skip to #8.** If you need to retake the exam there is a 15 day waiting period. You will need to apply for an ATT letter again from [www.nremt.org](http://www.nremt.org), however click on "express application" this time. You will be required to pay the \$70 application fee again. If you need assistance please call 1-614-888-4484. Once you receive your ATT letter schedule your exam with Pearson VUE.
9. Once you pass the NREMT exam you are nationally certified. In order to become Washington state certified you will need to mail in your application and relevant documentation.

### **Documents Needed:**

- DOH Course Completion Certificate
- Verifying documents for Personal Data questions (if applicable)
- Copies of court documents (if applicable)
- Copy of a current, legible photograph showing date of birth (i.e. driver's license, passport, military ID).

### **Signatures Needed:**

- EMS Agency Supervisor
- Medical Program Director

Washington state certification cards can take a few months to receive, however you can go on the DOH website and find out your status/number on the Licensing/Certification page. For any assistance please call (360) 236-2828.