



PENINSULA COLLEGE

DATE: October 12, 2021
TO: Peninsula College
FROM: Mike Glenn, Chair, Board of Trustees
Krista Francis, HR Director
RE: Presidential Search Announcement and Invitation to Attend Public Forums
(Progress Report #1)

The Board of Trustees is pleased to announce that we have begun the search to identify the next president of Peninsula College. The Board is committed to conducting an equitable, inclusive, and transparent national search that will attract a strong and diverse pool of candidates from throughout Washington and the nation. The Board has selected the Association of Community College Trustees (ACCT) to assist us with the presidential search process. ACCT's assistance will include providing support with the development of the Presidential Profile, recruiting highly competitive candidates, and working extensively with the Board. ACCT has conducted over 750 community college searches and brings a wealth of knowledge and expertise to our process. ACCT's mission is to strengthen community college governance through education and advocacy. Dr. Jill Wakefield will serve as our ACCT Search Consultant, and will assist the Board and College community throughout this important process. Her bio is located at: [Jill Wakefield, Ed.D.](#)

Open Forums - Presidential Profile Development

An important step in the presidential search process is the development of a Presidential Profile. On November 2 – 3, 2021 we will host a total of 6 Public Forums. The purpose of these sessions is to listen to your input, which will assist with the development of the Presidential Profile. The entire Peninsula College community is invited and encouraged to participate in a discussion about the qualities, characteristics, and qualifications we are seeking in our next president, and the opportunities and challenges facing Peninsula College in the years to come. Additionally, you will have the opportunity to ask questions about the presidential search process. The discussions will be facilitated by Jill Wakefield, Ed.D., ACCT Search Consultant.

We invite everyone to attend one of the important virtual 1-hour Open Forums:

Tuesday, November 2, 2021:

Community Forum, 10:30-11:30 am

<https://pencol-edu.zoom.us/j/86926429152?pwd=RVBtRmk0WE1yRHFVRy9BeU9panhFUT09>
Meeting ID: 869 2642 9152 / Passcode: 244513

Student Forum, 12:00-1:00 pm

<https://pencol-edu.zoom.us/j/81753787549?pwd=RkVwdGFRRFh0ZkljbFk2RUdUOXNvdz09>
Meeting ID: 817 5378 7549 / Passcode: 552884

Faculty/Staff Forum, 3:00-4:00 pm

<https://pencol-edu.zoom.us/j/81581564352?pwd=dmtdZmpBWdDSeDVMVlhOeEoxUnJwZz09>

Meeting ID: 815 8156 4352 / Passcode: 690221

Wednesday, November 3, 2021:

Student Forum, 12:00-1:00 pm

<https://pencol-edu.zoom.us/j/81753787549?pwd=RkVwdGFRRFh0ZkljbFk2RUdUOXNvdz09>

Meeting ID: 817 5378 7549 / Passcode: 552884

Faculty/Staff Forum, 3:00-4:00 pm

<https://pencol-edu.zoom.us/j/81581564352?pwd=dmtdZmpBWdDSeDVMVlhOeEoxUnJwZz09>

Meeting ID: 815 8156 4352 / Passcode: 690221

Community Forum, 6:30-7:30 pm

<https://pencol-edu.zoom.us/j/86926429152?pwd=RVBtRmk0WE1yRHFVRy9BeU9panhFUT09>

Meeting ID: 869 2642 9152 / Passcode: 244513

Please share with those who have an interest in Peninsula College and wish to attend. No RSVP is needed.

In addition to the public forums, we have developed a brief electronic survey that we hope you will complete if you are unable to attend one of the forums. The anonymous responses to the survey will also be used to inform the development of the draft Presidential Profile. The survey is available here:

<https://www.surveymonkey.com/r/peninsula-college-presidential-search>

Please submit your survey feedback no later than 8:30a.m. (Pacific Time) on Thursday, November 4, 2021.

The Presidential Search Advisory Committee

The Presidential Search Advisory Committee will review the confidential applications, interview semifinalist candidates, and identify the final candidates to be submitted to the full Board of Trustees for consideration. The Search Advisory Committee is comprised of the following members:

Amie Batton, Director for Transitional Studies
Brendan Withey, Customer Service Specialist 2
Bruce Hattendorf, CETL Dean
Community supporter – TBD
Kascia Muscutt, ASC President
Kelley Peterson, Work-Study Student
Krista Francis, HR Director (ex-officio member)
Local business representative – TBD

Dr. Michael Maxwell, Board Member
Mike Glenn, Board Chair
Paul Cunningham, Foundation Board President
Sadie Crowe, Longhouse Steward
Susan Christianson, IT Support Tech 2
Tanya Knight, Tenured Faculty
Tim Williams, Tenured Faculty

Final Candidates

The Board will interview the final candidates and all finalists will participate in open forums at Peninsula College. We anticipate the open forums taking place the week of April 11, 2022, and will provide the dates, times, and location once they are confirmed. College employees, students and community members will be invited to attend the open forums. Feedback forms will be provided to all attendees, and the completed forms will be collected at the end of each forum and provided to the Board for review as part of its deliberation process.

Recruitment

Our recruitment efforts will involve an open and thorough national search seeking qualified candidates from all regions of the country. ACCT specializes in one-to-one recruitment of community college leaders. Additionally, to assist with this process, advertisements will be placed in the *Chronicle of Higher Education* and other major publications and websites.

Presidential Search Webpage

The Peninsula College website will include information on all aspects of the search, both for the College community and candidates. The presidential search webpage will be developed in the coming weeks and will include key information including the timeline, regular progress reports, information on how to apply, etc.

We will continue to keep you updated on this important process. If you have any questions or suggestions, please feel free to reach out to our ACCT Search Consultants:

- Jill Wakefield, Ed.D., ACCT Search Consultant, jwakefi777@comcast.net, or (206) 234-6752 (mobile)
- Julie Golder, J.D., Vice President of Search Services, ACCT, jgolder@acct.org, or (202) 775-4466 (office)