



PENINSULA
COLLEGE

QUARTERLY VA BENEFITS REQUEST FORM

Directions:

After you register in all classes—read, complete student confirmation section, & return this form to:
Student Services Center (D-Building) 1502 E. Lauridsen Blvd., Port Angeles WA 98362
Fax: 360-417-6581 Email: veterans@pencol.edu

***NOTE:** This request is processed in the order received within 10 business days and cannot be processed while you are on any waitlists or have any required documents pending.*

Submission of this form AND all other required forms/documents:

- Is your responsibility EACH QUARTER to request to use your VA Benefits and notifies PC you understand your enrollment will not be reported to the VA unless requested with this form.
- Notifies PC that you know your responsibilities for obtaining and understand your educational benefits according to the VA and PC procedures found at:
<http://www.gibill.va.gov/> & <http://pc.ctc.edu/enrolled/Veterans/default.asp>
- Less than 40 days prior to the beginning of the quarter may delay processing by the VA in time for you to receive benefit payments in a timely manner.

Student Confirmation Section (By completing you confirm official request to use your VA Educational Benefits)

Name: _____

Student ID: _____

Benefit Chapter: _____

Quarter: _____

Day Phone: _____

Registered: Yes ☐ No ☐

Email: _____

Waitlists: Yes ☐ No ☐

Degree Program: _____

Changed? Yes ☐ (submit program change form)

Have you used your Educational Benefits at another institution?

Yes ☐ (Additional form required)

Are you applying for Advanced Pay?

Yes ☐ (Additional form required)

Are you requesting to use WA State tuition waiver for this quarter?

Yes ☐ (Additional form required)

ADDITIONAL INFORMATION

Other Documents/Forms Needed: DD-214 Member 4, Military transcripts & previous college official transcripts, VA Award Letter.

Other Documents/Forms You May Need: Transfer of Benefits, Change of Program, For Non-resident students: WA State Driver's License, and For Dependents: Proof of WA State domiciliary to apply for waiver.

Interruption or Reduction of Benefits May Occur if You:

- Enroll in classes that are not required for your degree program, do not run the entire length of the quarter, are under 100-level, or online.
- Make any changes to enrollment status after it was reported to the VA.
- Receive a non-punitive grade (W, VP, N, Y, U, or V) at the end of the quarter.
- Withdraw or discontinue attendance.
- Retake a class for which you have previously received credit when such credit is eligible to transfer to Peninsula College.
- Chapter 35 ONLY: fail to maintain a cumulative 2.0 GPA.
- Chapter 30, 1606 & 1607 ONLY: failure to verify your attendance on WAVES or by calling 1/877-823-2378.

Peninsula College does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in its programs and activities. Coordination of compliance is the responsibility of the Human Resources Officer, PC HR Office, (360) 417-6212.

Updated 2/9/12