

**RUNNING START AT PC**

EARN COLLEGE CREDITS

WHILE STILL IN HIGH SCHOOL



**Running Start 2022-2023**

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## Meet the RS Staff



Cindy Lauderback  
Manager of High  
School Programs and  
Advisor for NBHS,  
CBHS, QHS, Insight  
and WAVA.



Anna Forrestal  
Director of Port  
Townsend  
Extension Site  
and Advisor for  
PTHS, CHS and  
Ocean



Rebecca Schwartz  
Director of Forks  
Extension Site and  
Advisor for FHS and  
Quileute Tribal School



Jennifer Santry  
Advisor for SHS,  
PAHS, Crescent,  
Seaview, and Lincoln  
High School



Katrina Campbell  
Esports Coach and  
Advisor for SHS, PAHS,  
Crescent, Seaview and  
Lincoln High School



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## What is Running Start?

- Statewide **dual credit** funding program for **juniors** and **seniors**
  - ✓ Credit is earned for college classes and applies to both your college and high school transcripts
  - ✓ Therefore, credit can apply to both high school and college graduation
- **Tuition is waived (not fees)** for participating students with quarterly documentation (RSEVF)
- Private and home school students must enroll in a **public school/district** to participate.

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## Types of Running Start Participants

| Full-Time Traditional   | Part-Time Traditional  | Degree Completion   |
|---|--|---|
| <ul style="list-style-type: none"><li>Follows <b>HS Graduation</b> Requirements, HS issues diploma</li><li>Takes <b>15 credits/qtr</b></li><li>Follows <b>course equivalency guide (Planning Form)</b></li><li>With planning, <b>potential to earn Associate degree</b> at the end of 2 years participation</li></ul> | <ul style="list-style-type: none"><li>Follows <b>HS Graduation</b> Requirements, HS issues diploma</li><li>Takes <b>less than 15 credits/qtr</b></li><li>Follows <b>course equivalency guide (Planning Form)</b></li></ul> | <ul style="list-style-type: none"><li>Only follows <b>college degree requirements</b></li><li>Takes <b>15 credits/qtr</b></li><li>Student <b>does not walk</b> in HS graduation ceremony</li><li><b>High School Diploma and Associate Degree</b> both issued by Peninsula College</li></ul> |



*Any student that earns an Associate's degree, and applies for graduation, will be invited to the PC graduation ceremony in June.*

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## Who is Successful in Running Start?

- **Independent** learners
- Students ready for an **adult learning environment**
- Students with good **organizational** skills and time management skills
- Students with a good **support** system at home and high school
- Students who use campus resources and are unafraid to **ask for help**
- Students who can **balance** school, work, & other responsibilities



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## **How to Qualify for Running Start**

- **Enrollment** at a public high school or school district
- **Junior or Senior status** (determined by high school)
- **Eligible for college level English (ENGL 101) or college level math (Math 107 or above)**

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## **Placement Options**

- **High School Transcript**
- **College Placement Test, ACCUPLACER - \$20.00 testing fee**
- **High School Smarter Balanced Assessment Scores**
- **ACT/SAT scores**
- **AP English Scores**
- **Unofficial college transcript showing completion of ENGL 101**
- **Placement results from another Washington state community college**

*For a full list of alternative placement methods visit the Testing Center webpage*

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## Alternative Placement Options

| English Requirement   | Placement                           |   |
|---|-------------------------------------|---|
| High school Honors English class with B or above in 1 <sup>st</sup> semester and cumulative GPA of 2.5 or above | English 101                         | Submit unofficial transcripts to:<br><a href="mailto:Testing@pencol.edu">Testing@pencol.edu</a> for placement review. |
| High school English classes with B or above in 3 semesters  | English 101                         |   |
| Math Requirement  | Placement                           |   |
| High school Algebra 1 and Geometry with B or above in 3 semesters   | Math 098/Math 107/Math 111/Math 146 | Submit unofficial transcripts to:<br><a href="mailto:Testing@pencol.edu">Testing@pencol.edu</a> for placement review. |
| High school Algebra 2 with C- to B- in 1 <sup>st</sup> semester   | Math 098/Math 107/Math 111/Math 146 |   |
| High school Algebra 2 with B or above in 1 <sup>st</sup> semester   | Math 141                            |   |
| High school Pre-Calc with C or above in 1 <sup>st</sup> semester  | Math 141                            |   |



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## Smarter Balanced Assessment

| SBAC Score Requirement   | Math Placement Option   | SBAC Score Requirement   | English Placement Option                     |
|--|---|--|--|
| Level 3 or 4<br><i><b><u>PLUS</u> B or better in HS pre-calculus or higher class</b></i> | Math&141 (Pre-Calculus)   | Level 3 or 4   | Any entry college (100-level) English course |
| Level 3 or 4<br><i><b><u>PLUS</u> B or better in Algebra 2</b></i>                       | Math&107 (Math in Society), Math 111 (Finite Math), Math&146 (Statistics) | <b><u>OR</u> B or better in a designated Bridge to College English Class</b> | Any entry college (100-level) English course |
| <b><u>OR</u> B or better in a designated Bridge to College Math class.</b>               | Math&107 (Math in Society), Math 111 (Finite Math), Math&146 (Statistics) |  |  |

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## Costs of Participation in RS

- Running Start is not 100% free
  - Tuition is waived for **up to 15 credits per quarter** (summer not included)
- Students are still responsible for the cost of:

### Course & Student fees

(lab, technology, bus pass/parking, wellness center, graduation and other class supplies)

**Tuition for pre-college courses & credits over the funding limits (per RSEVF)**

### All other costs

(books, supplies, transportation, etc.)

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## The “RS EVF”

### • Running Start Enrollment Verification Form

1. Student Information Portion
  2. HS Counselor Portion
  3. Signatures Portion (Parent + Student)
- \*\* NEW! FRPL section for fee waiver

### • Calculates ratio of tuition waived

- Uses Funding Limit Table
- Up to 15 credits



**Running Start Enrollment Verification Form**

**1**

Student Name: Last Name First Name MI  
 Home Phone: Cell Phone: Email Address: MSN:  
 Responsible Parent/Guardian: College: College ID #: ☐ Check if this is a resident  
☐ New Student  
☐ Returning Student  
☐ Student Enrolled in Multiple Colleges  
☐ Spring Semester (Digital Arts Adjustment Form (2024/25) attached)

**2**

**Free and Reduced-Priced Lunch (FRPL) Status:**  
 Students who are FRPL eligible may receive tuition and fee waivers from a college.  
 Is the student currently eligible for FRPL? ☐ Yes ☐ No. If No, Counselor Initials: \_\_\_\_\_  
 The parent or guardian signature below and the permission to share FRPL eligibility status are required for the Running Start college for the purpose of ensuring access to tuition and fee waivers. Choosing not to sign the consent will not affect the student's eligibility for access to Running Start or free and reduced-price meals at the high school. The individual and programs receiving the information will not share the information with any other entity or program.  
 Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 School to: \_\_\_\_\_ College form: ☐ College transfer: ☐ College transfer  
 High School: \_\_\_\_\_ Fall/Winter/Spring/Summer/2nd year/3rd year  
 District: \_\_\_\_\_ Grade Level: ☐ 9 ☐ 10 ☐ 11 ☐ 12  
 For the college term(s) above, the student will be enrolled in high school and will center  
 classes requiring \_\_\_\_\_ full-time equivalent (FTE). Student may register for a maximum of \_\_\_\_\_ college credits, without incurring college tuition costs, based on the above stated high school full-time FTE.  
 Comments: \_\_\_\_\_

**Running Start Funding Limit Table**

| Enrolled High School | Weekly Minutes * | FTE  | Available College |             |
|----------------------|------------------|------|-------------------|-------------|
|                      |                  |      | Max Allowed FTE   | Max Credits |
| 0-360                | 0.00-0.25        | 0.00 | 0.00              | 0           |
| 361-450              | 0.25-0.27        | 0.00 | 0.00              | 0           |
| 451-500              | 0.28-0.30        | 0.01 | 0.01              | 1           |
| 501-574              | 0.31-0.40        | 0.00 | 0.00              | 0           |
| 575-750              | 0.40-0.47        | 0.01 | 0.01              | 1           |
| 751-899              | 0.48-0.55        | 0.01 | 0.01              | 1           |
| 900-1,000            | 0.56-0.60        | 0.00 | 0.00              | 0           |
| 1,001-1,124          | 0.61-0.67        | 0.01 | 0.01              | 1           |
| 1,125-1,200          | 0.68-0.70        | 0.01 | 0.01              | 1           |
| 1,201-1,349          | 0.71-0.80        | 0.00 | 0.00              | 0           |
| 1,350-1,499          | 0.81-0.90        | 0.01 | 0.01              | 1           |
| 1,500 or more        | 0.91-1.00        | 0.00 | 0.00              | 0           |

**3**

**Recommended Running Start Choice**

| College Course Title & Number | # of College Credits | High School Equivalent | # of HS Credits |
|-------------------------------|----------------------|------------------------|-----------------|
|                               |                      |                        |                 |
|                               |                      |                        |                 |
|                               |                      |                        |                 |
|                               |                      |                        |                 |

Signature of High School Counselor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Lower HS enrollment** **Higher # of college credits paid for**

Student Signature (FRPL/FRPL) \_\_\_\_\_ Date: \_\_\_\_\_  
 Parent/Guardian Signature (FRPL/FRPL) \_\_\_\_\_ Date: \_\_\_\_\_

Form RS EVF (2024/25) Form is subject to change without notice. See the state website for more information. \*Students who are not currently enrolled in high school or college will not be eligible for Running Start.



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## Fee Waiver / Book Assistance Program

### **Fee Waiver (free & reduced lunch students):**

Income eligibility is confirmed via the RSEVF (for students who have qualified at any time during the past five years for the *free/reduced* lunch program) This waiver covers class fees (excluding consumable fees), and tuition for excess credits.

### **Running Start Textbook Assistance (*for students who qualify for free lunch only*):**

Free lunch eligibility documentation from the school district is required annually. Students are loaned books from the RS Book Library & also receive up to \$175.00 per quarter to purchase books in the campus bookstore.

*Note: All QVSD students qualify for book assistance due to a Community Eligibility Provision (CEP). However, they must request assistance by filling out a QVSD RS Book Assistance Application Form.*

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## Credits and Equivalency

Most college classes are 5 college credits and equal to 1 high school credit

- A full-time RS student can earn up to 9 HS credits per year
- Tuition free college credit is based on the funding limit table on the RSEVF (basically more classes at the high school means less tuition free courses at the college)

### Number of Classes taken at the HS

0-1 class

2

3

5-7

### \*Number of College Credits Tuition Free

= 15 credits (3 classes)

= 12-13 credits

= 10-11 credits

= 3-6 credits

\*Allowed credits may vary- dependent on number of weekly minutes and terms at the high school



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## **Accommodations**

- **Students with documented disabilities can request accommodations through Peninsula College SSD. You will need to work with our SSD staff to receive your accommodation.**
- **If you have an IEP or 504 plan, it does not automatically follow you to the college. To set up accommodations, please follow the steps outlined on our Services for Students with Disabilities website page.**
- **Contact [ssd@pencol.edu](mailto:ssd@pencol.edu) for additional information**



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## FERPA- Confidentiality of Student Records

- Academic records are protected by federal law. Even though a RS student may be under the age of 18, PC cannot release educational records to parents, families, guardians, or friends without the student's consent.
- Students may choose to give written consent for their records to be disclosed to parents or others. A Release of Information Form must be on file for the college to disclose any information to parents.

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## Peninsula College is a Vaccinated Campus

With the health and safety of students, staff and visitors in mind, all members of the Peninsula College community must be fully vaccinated when returning to all campuses beginning Fall Quarter 2021, with waivers for specific exemptions. (Per proclamation 21-14).

**Current requirements:**

### **Student Vaccine and Attestation Requirements**

If you're attending Peninsula College in person this fall (2021), you will need to complete the following steps:

1. Be fully vaccinated or provide a medical or religious exemption.
2. Complete an attestation form, entering your COVID-19 vaccination status at <https://myaccount.ctclink.us/>.
3. Wear a mask in all Peninsula College buildings.
4. Students only taking online classes and not receiving in-person services, please complete this: [On-Line Only Attestation Form](#).

**This form must be completed every quarter.**

*Note: Check the website for the most current information*



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## What classes can be taken?

- Any college level class that the student meets the prerequisite for (on campus, online, hybrid).
- You will be assigned a PC Team Advisor based on which high school you attend
  - They will keep track of your remaining high school graduation requirements by following your Planning Form (Equivalency Guide)
  - Build a 2-year academic plan covering all high school classes needed and the courses to complete an Associate's degree
- Save one required HS class for senior year
- Try to finish all HS required classes by winter quarter your senior year
- Listen to the advice of your high school counselor and assigned PC Team Advisor





# Benefits

- **Head start** on college studies and transcript
- **Save money** on tuition
- Take a **wide variety of classes** that may not be offered at your high school.
- Potential to **finish Associate** degree
- Degree completers walk in the **PC graduation** ceremony
- Can participate in **college clubs**/activities, leadership, intramural sports & other programs. Participation on college sports teams is prohibited with the exception of Esports.



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## Considerations

- **Readiness** to be a college student
- **Involvement** in sports, drama, and other HS activities
- Classes cover more material in depth at a **faster pace**
- The **college breaks** do not always align with your high school break
- **Grade impact** – Grades are recorded on your HS and college transcript and become a part of your permanent record at PC. Low grades or failure to complete courses may jeopardize high school graduation, admission to another college or other future educational plans.

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## Campus Resources

- Student Development –support via Zoom
  - Transfer Advising
  - Counseling Services
  - Services for Students with Disabilities
  - Career Exploration
- Writing Lab, Tutoring Services, eTutoring and Math Lab- currently supporting students online via Zoom
- Library research help- online
- Forks Learning Center & Port Townsend Learning Center- currently supporting students online via Zoom





# PC Compass

\*\*\*

## Don't Get Lost at Sea!

*Are you a prospective student thinking of studying at Peninsula College but you're just not sure where to start? We can help you get started.*

*Are you a current student in need of additional answers and don't know who to contact? We can connect you with the right support services, including Running Start, IT Help Desk, Tutoring, Computer Labs, Advising, Financial Aid, Career Services and Peer Mentors.*

*PC Compass offers drop-in Zoom sessions to answer these and more questions for prospective and enrolled students. Zoom sessions offer a way of connecting students with any assistance needed, whether the answer can be obtained during the Zoom session or providing a point of contact for the appropriate resource. You can also schedule one-on-one sessions if that's more convenient.*



PENINSULA COLLEGE

Peninsula College provides equal opportunity in education and employment and does not discriminate. The full non-discrimination statement can be found here: <http://pencol.edu/services/human-resources>. Coordination of compliance is the responsibility of the Human Resources Officer, PC HR Office, (360) 452-9277.

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## Educational Options

### ■ **University Transfer**

- Preparation for transfer to four-year colleges
- Complete an Associate's Degree
  - Associate in Arts or Associate in Arts Honors (DTA)
  - Associate in Science (Transfer Track)
  - Associate in Business (DTA/MRP)
  - Associate in Computer Science (DTA/MRP)
  - Associate in Math Education (DTA/MRP)
  - Associate in Nursing (DTA/MRP)

### ■ **Professional Technical**

- Career Focused Programs
- Complete an Associate in Applied Science (AAS), AAS-Transfer(AAS-T) or a Certificate

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## Ready to start? Here are your next steps:

- ❑ Complete an online PC application at [www.pencol.edu](http://www.pencol.edu) - click on Admissions/Getting Started/Apply
- ❑ Qualify through an approved alternative placement (or take the placement test). You must qualify into college level English or Math to participate in Running Start. Please review your placement options at: [www.pencol.edu/placement-testing](http://www.pencol.edu/placement-testing). This page also has additional info if you need to take the placement test.  
*Note: Submit all placement documents for review to [testing@pencol.edu](mailto:testing@pencol.edu).*

**Please do not proceed with the next steps until you have been notified that you have qualified for Running Start!**

- ❑ Fill out the student portion of the Running Start Enrollment Verification Form (RSEVF) and sign the bottom of the form. Email your high school counselor the completed form to verify your intent to participate in RS. Most counselors will want you to meet with them to discuss your plans. Your counselor will fill out their portion of the RSEVF, complete your Planning Form, and email them to [testing@pencol.edu](mailto:testing@pencol.edu).

*Note: If you are a private or homeschool student, you must enroll at your local school district to participate in Running Start. Fill out the student portion of the RSEVF and sign the bottom of the form. Email your RSEVF to your high school and/or school district once you qualify. The school district and/or high school will fill out the Homebased Instruction Students Only Form and/or Planning Form, their portion of the RSEVF and email them to [testing@pencol.edu](mailto:testing@pencol.edu)*



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## Steps Continued:

- ❑ **Review the Running Start Handbook and the Peninsula College Running Start Agreement.**  
*(Read, sign and submit the formstack below)*  
[https://pencol.formstack.com/forms/running\\_start\\_agreement](https://pencol.formstack.com/forms/running_start_agreement)
- ❑ **Advise and register**  
When all the above steps have been completed (Application, RSEVF, Planning Form, and the Peninsula College Running Start Agreement), **use the contact information below to schedule an advising appointment to select your classes and register.**
- ❑ **Running Start Orientation**  
Learn about college resources and program procedures. **RS Orientation is mandatory for all new RS students.** During COVID restrictions, orientation will be available only online at:  
[https://pencol.formstack.com/forms/running\\_start](https://pencol.formstack.com/forms/running_start)

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## Steps Continued:

### ■ Pay fees and purchase textbooks

After you register, you will be able to view your fees owed in your ctcLink Student Portal. The payment due date is listed on the Academic Calendar available on the website.

You may purchase your books from the PC Campus Bookstore (The Bookaneer) online or in person. Book rental options are also available. Fee waivers and bus passes are available for students who qualify for the free or reduced lunch program through their school district. In addition, limited book assistance is available for students who qualify for the free lunch program.

#### Contact Information:

Main Campus: [piratecentral@pencol.edu](mailto:piratecentral@pencol.edu) or 360.417.6340 Option #2

Port Townsend extension site: [pt@pencol.edu](mailto:pt@pencol.edu) or 360.385.4605

Forks extension site: [forks@pencol.edu](mailto:forks@pencol.edu) or 360.374.3223

[www.pencol.edu](http://www.pencol.edu)

**Classes Begin on September 26**

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## Thank you!

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