

Appendix C

Welding Plan

Peninsula College Welding Shop Lab COVID-19 Procedures and Requirements for Spring Quarter 2020.

Welding instructional lab activities complying with the points below may resume only if those lab activities that do not require students or staff to be closer than six feet together. If a lab activity requires students or staff to be closer than six feet, it is considered high-risk and is not authorized unless proper PPE is worn. Adherence to the physical distancing requirement and the health and safety points below will be strictly enforced.

These lab conditions are situated in addition to any and all campus regulations that may be in place or emerge relative to parking lots, smoking areas, distancing and access to other buildings and areas on campus.

COVID-19 Safety Training

Prior to recommencing lab activities, all students gaining access to the labs will be instructed on the procedures covered in this document. This document will be uploaded to Canvas for all courses involving welding lab activity, so the students are aware of the changes and protocols. Online attendance is mandatory for all students to review this document before welding activities commence in the welding lab.

Welding students will be assigned to their designated welding booths to maintain social distance. When students must quench/cool their welding joints, only one student at a time may be at the quenching station.

The instructors will oversee the students entering and leaving the welding lab for their classes. Additionally, a designated campus monitor will be making spot safety checks to assure compliance with safety regulations.

Attendance

- Students are required to bring everything that they need for the time(s) that they will be at the college; for example, extra clothing, food items, water/beverages, other personal items needed throughout the time in the welding lab.
- The instructors will let in students during the scheduled lab times. The students will only be admitted into the building once during their assigned lab time. If the student leaves the building

for any reason, they will not be readmitted until the following class day. Students must be in attendance at the start of their designated lab time.

- Instructors will keep a log/roster of all students entering or leaving the facility during their scheduled times.
 - Student name
 - Email
 - Phone number
 - Time entering/leaving
 - Tasks being performed in lab

Health/Symptoms

- Students will not be admitted if they report that they are feeling sick or when they have been in close contact with a confirmed positive case of COVID-19.
- All people entering buildings will be screened prior to the beginning of their lab by attesting their temperature, asking them if they have a fever, cough, shortness of breath, fatigue, muscle aches, diarrhea, or new loss of taste or smell. Anyone with a temperature of 100.4°F or higher is considered to have a fever and will be sent home and documented.
- Students **will immediately** report to their instructor if they develop symptoms of COVID-19 (e.g., fever, cough, shortness of breath, fatigue, muscle aches, diarrhea or new loss of taste or smell). If symptoms develop during a lab, the student will be sent home immediately. If symptoms develop while the student is not in lab, the student must inform the instructor(s) via Canvas and therefore shall not be allowed on campus until they have been evaluated by a healthcare provider. Communications between student(s) and instructor(s) is of paramount importance during this period.
- **Any student who does not believe it is safe to be in the lab will be given extra or additional online opportunities for learning and their grade will not be negatively impacted by their lack of attendance in lab activities.**

Social Distancing

- Social distancing of at least 6 feet of separation must always be maintained by every person in the welding lab.
- Any time two or more persons must meet, ensure a minimum 6 feet of separation.
- “Choke points” and “high-risk areas” in the labs will be eliminated when discovered. The entrance to the building and in the foyer may be marked with social distancing floor marks. These need to be observed.
- Minimize interactions when picking up or delivering tools, equipment or materials, ensure minimum 6-foot separation.
- Students will only be given access to the classrooms for storing their personal items
 - Only one student at a time is allowed in the classroom at a time.
 - The student will only be allowed in the classroom to place or retrieve personal items.
 - No schoolwork, research, eating, etc. will be allowed in classroom.

Personal Protective Equipment (PPE)

- The college will provide any additional personal protective equipment (PPE), such as nitrile gloves, goggles, face shields and face masks as appropriate, or required, for any out of floor welding projects.

- In accordance with Washington Department of Health guidelines, or as required by Washington Department of Labor & Industries (L&I) safety rules, PPE will always be worn by everyone if they need to remove their welding respirator for any reason.

https://lni.wa.gov/agency/_docs/wacoronavirushazardconsiderationemployers.pdf

- **Students must supply their own welding respirators, replacement filters and other breathing protection aids.**
- **Students or staff will be dismissed for the day if appropriate PPE is not worn.**
- **Face coverings will be required at all times and locations on campus in and out of buildings including the parking lot when in the presence of one or more people.**

<https://youtu.be/tPx1yqvJgf4>

Sanitation and Cleanliness

- Soap and running water are abundantly provided for frequent handwashing (guidance on hand washing is posted). Students and faculty are encouraged to leave their workstations to wash their hands regularly, before and after going to the bathroom, before and after eating and after coughing, sneezing or blowing their nose.
- Students and staff will follow required hygienic practices, including not to touch one's face with unwashed hands or with gloves; washing hands often with soap and water for at least 20 seconds; use hand sanitizer with at least 60% alcohol; cleaning and disinfecting frequently touched objects and surfaces.; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the U.S. Centers for Disease Control (CDC).
- Frequent cleaning and disinfecting of high-touch surfaces, such as handrails, doorknobs, etc. will be maintained by custodial staff. Each technician is responsible for wipe down of all shared tools and equipment after use and before returning it to storage. Wipes will be supplied for this purpose.
- If a student or staff member reports feeling sick and goes home, the lab will be shut down and all attendees sent home. The closure will be reported to campus safety, the appropriate dean and the president of the college. Reopening lab for the next day or week will be at the discretion of the college administration and any decision will be communicated to students.
- **A sanitation station will be provided in the lobby for students entering or leaving the welding department before or after each class has ended.**
- **Automotive and Welding students are instructed to only use their own restrooms in Building Q.**

Lab Visitors

- **Only currently enrolled students and instructional staff will be allowed in the welding lab. Absolutely no visitors are allowed - no exceptions.**
- **Instructors will handle all deliveries for parts or supplies.**
 - **Delivery drivers will not be allowed inside buildings.**
 - **Following social distancing recommendations, all deliveries will be no-contact**